

Village of Spring Valley
Village Board – Monthly meeting minutes
April 15, 2024

APPROVED

Call to Order: President T. Koch called the meeting to order at 6:07 p.m. in Council Chambers

Members Present: T. Koch, Erickson, Huepfel, Jorgenson, P. Koch, Lukes, O'Connell

Members Absent:

Staff: Administrator Emerson. Chief of Police Dulcie Lilly

Pledge to the flag was recited

Public hearing: to vacate a portion of Village ROW located on block 8 Akers addition between lots 4, 5, 9. Details were reviewed by Emerson. Abandon was noticed in the Sun and property owners were notified. Several residents from the neighborhood were present. No big concerns were noted, property lines have been off for years, Jerry Coulson noted he wouldn't want to lose his view of the bluffs and McKay Ave if something were to be built at W113 Central. Floodplain restrictions would still exist on that parcel. Jeff Shafer tried to purchase back in 2010 but the process never completed, Shafer cannot purchase as it is ROW and by statute it must be abandon and allotted to all adjacent property owners. Shafer is the requestor of the abandon and could not be present tonight but Emerson has his phone number if we need to call him. Emerson would do a Property Transfer to WI Department of Revenue and all adjacent parcels would be listed as new owners, if any owner wanted to know what portion belongs to them a survey may need to be done, the responsibility of the Village is to abandon to the adjacent owners. Greg Adams from Cedar was present and noted the survey process. Public hearing closed.

Approval of Minutes: Motion (Erickson/Lukes) to approve March 6 2024 Board minutes. Carried.

Approval of Agenda: Motion (O'Connell/P. Koch) to approve agenda. Carried.

Appearances: Scott Gallatin from Legion Post 227 reported that the Legion is moving forward with improvements to their local site. These would include an upgraded flagpole and a concrete base with a memorial wall approximately 5' tall x 4' wide to include the names that were on the previous memorial wall. This will probably be a 2-step process. Looking to keep this as accessible as possible. Village Board gave their support to move forward with their plan.

Library Monthly Report: The 12-month challenge is going strong; the egg hunt had a last-minute move to Village Hall and went very well. All other programs moving along and circulation is growing.

Action items:

- 1) **Motion (O'Connell/P. Koch)** to abandon 16' Village Right of Way located on Block 8 Akers Addition between lots 4, 5, 9. Vote: Ayes: T. Koch, Erickson, Huepfel, Jorgenson, P. Koch, Lukes, O'Connell. Nays: none Absent: none. Abstain: none. Carried. Emerson will file with DOR and Pierce County Register of Deeds.
- 2) **SVHR update:** Polsinelli bill will be paid by SVHRC. Balance sheet
- 3) Working capital land Current Ratios continue with large fluctuations based on reimbursements. Net income continues in the black, nurse call system will need full replacement, several capital expenditures need to be done for laundry, ice, hot water, etc. HDG financial team working on obtaining market quotes as current policy not being renewed due to unfavorable loss experience and deficiency allegations on the state inspection report. Occupancy level remains near capacity. Team member engagement results were reviewed, staff needs to understand the goals of the facility.
- 4) **Clinic update:** the most recent floor plan was reviewed; a few preliminary interior finishes have been presented but nothing has been approved by WWH for sure yet. WWH is working on furniture, fixture, equipment and the timing of those purchases. A lease agreement will be initiated by the Village and will start with our Village attorney.
- 5) **Motion (P. Koch, Lukes)** to approve a Warrant to Inspect on Glade Ave property. Emerson will notify Helgeson and Dolan. Officer Lilly will be on site when the inspection happens. Vote Ayes: TKoch, Erickson, Huepfel, Jorgenson, PKoch, Lukes, O'Connell. Nays: none. Absent none, Abstain none.
- 6) Ordinance updates were not available. Cover at April meeting.
Pay requests and Treasurers Report approved as presented.
- 8) **Next Board meeting April 3, 2024 at 6:15 p.m. confirmed.**
ES/police monthly update: 57 incidences for February 2024. PT officer interviewed, conditional offer made, accepted, will begin training on Monday. Junk vehicles and yards addressed/letters sent. Unlawful dumping at recycle bins – citation issued. Warranty work/repairs on squad completed.
Ordinance – Chair Huepfel reviewed and full approvals will be made at April meeting
Personnel – Chair Erickson reported that they started reviewing Employee manual.
CDA – lot in Westland Meadows was negotiated.

Clerk's report: Building permits – Ruth is back in the office. 41 LRIP regional applications were reviewed. Ballots will come in while I'm out on vacation, Ruth will pick up and mail. I had a phone conference with Ehlers on possible funding for purchase of land to develop and the possibility of creating a new TID. Miscellaneous Billing module was installed by Workhorse. Resident requests Conditional Use public hearing in May for a South Sabin Ave building he wishes to purchase, closing needs to happen first as only owners can request, request will be to have an apartment in the building which is only allowed as a secondary use and through a CU permit. Luann is out through March 15. Emerson did a training for new Board members and review for others on open meeting law to eliminate recent confusion, mindset of a

business meeting not a social hour, consider pledge to the flag. This brief training time will take place each month during the Clerk's report. Public works email received from Grag Adams: WDNR wetland permit finally received, opening bids April 12. Contractors are still looking for projects as there doesn't seem to be much work bid this year. Public informational meeting after bidding so we have the contractor's schedule. May anticipated project start.

President's Report: Went to Ehlers convention at WI Dells, Leadership session at WWH attended by Theresa and Brad.

Motion (Jorgenson/Erickson) to go into closed session pursuant to WI State Statute 19.85(1)(C) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. For the purpose of addressing the Board by an employee.

Motion (Huepfel/Jorgenson) to go back into open session

Action from closed session - none

Motion (Huepfel/Lukes) to adjourn 7:46 p.m. Carried

Respectfully submitted

Theresa Koch, President

Luann Emerson, Administrator