

**Village of Spring Valley**  
**Village Board – Monthly meeting minutes**  
**July 5, 2023**

**APPROVED**

**Call to Order:** President T. Koch called the meeting to order at 6:03 p.m. in Council Chambers

**Members Present:** T. Koch, Erickson, Jorgenson, P. Koch, Lukes, O’Connell

**Members Absent:** Huepfel

**Staff:** Clerk Emerson

**Public hearing** for final approval of A Resolution Vacating approximately 150’ of Hidden Fox Court Lying South of Silver Fox Drive, a Dedicated Right-of-Way in the Village of Spring Valley, Pierce County, WI. Jacob Proue was present as owner of adjacent property, he had previously talked to Cory Ducklow as the other adjacent property owner. No other letters, calls, or correspondence have been received in clerk’s office either for or against the discontinuance. Hearing closed.

**Approval of Minutes: Motion (O’Connell/Jorgenson)** to approve June 1 Special Board meeting, and June 7 monthly Board meeting minutes. Carried.

**Approval of Agenda: Motion (Erickson/Lukes)** to approve agenda as presented. Reserve the option to move food truck item down for business owner who is running late. Carried.

**Appearances:** Terry Miller was present and had previously sent a list of concerns and photos for Board packets. The Van Buren bike trail project will run directly along his property on the east side of Van Buren. Miller’s concerns centered on additional water management needed on his property due to additional impervious area for the trail. Miller would like to be present for design discussions to ensure water will not enter his property with regards to 4 water/sewer laterals present. He also wants to know the scope of the project, immediate and long-term impact on adjacent property owners, people walking into his mowed area/dog relief, planned design for continuing north from the old golf course road to CTH B and for tree removal along the golf course.

**Library Monthly Report:** Clerk Emerson reported that all summer programs are doing very well. Director Katie Schneider will be back next month to deliver the library report.

**Action items:**

- 1) **Motion (O’Connell/P. Koch)** for final approval of Resolution 2-23-2023 as presented in the public hearing. Voice vote: Ayes 6, Nays 0, Absent 1. Motion carried. Emerson will complete the DOR Real Estate Transfer Return and file with the Register of Deeds. If additional information is needed property owner Jacob Proue will be contacted.
- 2) **Motion (O’Connell/P. Koch)** to approve Cedar contract to design Van Buren Rd/Trail Project \$110,300. Vote: Ayes: T. Koch, Erickson, Jorgenson, P. Koch, Lukes, O’Connell. Nays: none. Absent: Huepfel. Carried.
- 3) **Motion (Jorgenson/Lukes)** to approve Chris Davis as Municipal Development member at large, a position that has been open for over a year. Carried.
- 4) **Motion (Lukes/Erickson)** to approve Corey Bauer, Kevin Olson, Brenda Haack to CDA Committee. All other committees have term limits, these members are all business owners and are either in TID 2 or TID 3, or adjacent to it. Carried.
- 5) **Motion (P. Koch/Erickson)** to approve Finance Committee as Nursing Home committee. Trustee O’Connell expressed concern that no one on that committee knows the history and doesn’t want decisions made there, he would like a fourth member added. Clerk Emerson advised that would create a quorum. No binding decisions will be made at this level, all decisions will be brought to the full board. Carried.
- 6) **Motion (Jorgenson/Lukes)** to approve Street Use Permit Application from The Spillway August 19<sup>th</sup>, 11:30 a.m. – 1:30 p.m. McKay Ave. from 3<sup>rd</sup> to So. 2<sup>nd</sup> Street for a bike run. Also approving July 8<sup>th</sup> time change on previously approved Street Use Permit App to 11:30 a.m.– 1:00 p.m. Carried.
- 7) **Food trucks discussion:** Local business expressed their concerns with food trucks being present during both lunch and dinner, fees, number of days they are present. They have no qualms about food trucks in general, just a little more regard for the local businesses. Deferred to Ordinance Committee.

- 8) **SVHRC updates:** Kathy Karr, HDG VP Consulting Services, was present to review the most recent progress report. Current census is 33 residents; some expenses were missed on the March and April Income Statement that have now been identified and added to the bottom line; PointClickCare is working very well and the staff loves it. The annual survey for licensure and certification started on June 19<sup>th</sup>, this is a mandatory review for all nursing homes. Several Tags were identified during the survey, all were considered low-level. The hardship request on the CMS fines was sent and CMS has responded with a slight reduction in fine amount. The next appeal requesting a 35% reduction and 24-month extension for payments was sent on June 30<sup>th</sup>. The Elvis event to raise money for the resident and tenant life enrichment programming at SVHCS was a huge hit, SV businesses were a tremendous support, especially financially. Shannon, Tracy, Rachel, J.J., and Casey worked diligently to make it successful! Additional fundraisers are being scheduled for this fall. The 2024 budget was reviewed with questions being answered by Kathy. **Motion (Jorgenson/O'Connell)** to approve the 2024 budget. Carried. **Motion (Lukes/P. Koch)** to accept Asphalt Maintenance bid for concrete and blacktop repair to the nursing home side of the facility. Carried.
- 9) **Motion (O'Connell/P. Koch)** to accept pay requests and Treasurer's report. Carried.
- 10) **August 2<sup>nd</sup> 6:15 p.m. Board meeting date and time confirmed.**

**ES/police monthly update:** There were 82 incidences in the month of June. Carpet/flooring installation has been pushed back to August. Cameras for Village Hall are here, will coordinate with PW on install. Mutual Aid with Ellsworth for Cheese Curd Festival and Elmwood for UFO days will provide us with the same MA for Dam Days weekend. 1-, 3-, and 5-year planning continues.

**Public Works:** Roof at PW shed is in need of repair. Patch will be done for now and we'll look to the budget for a new building in 2024.

**Finance:** the nursing home web site was reviewed for a "Donation" button and general updating. Will continue with manual donations for now and look at updating as the budget allows.

**Clerks Report:** 2<sup>nd</sup> quarter utilities and newsletter went out.

**President's Report:** Elvis event was attended as well as the 4<sup>th</sup> of July festivities.

**Motion (O'Connell/Jorgenson) 7:45 p.m.** to go into closed session pursuant to WI State **Statute 19.85(1)(e)** deliberating or negotiating ... other specified public business. For the purpose of discussing potential purchase of buildings.

**Motion (O'Connell/Lukes) 8:07 p.m.** to go back into open session

**Action from closed session** - none

**Motion (Erickson/Lukes) to adjourn 8:08 p.m. Carried**

Respectfully submitted

Theresa Koch, President  
Luann Emerson, Clerk