

**Village of Spring Valley**  
**Village Board – Monthly meeting minutes**  
**May 3, 2023**

**APPROVED**

**Call to Order:** President Koch called the meeting to order at 6:15 p.m. in Council Chambers

**Members Present:** T. Koch, Erickson, Huepfel, Jorgenson, P. Koch, Lukes, O'Connell

**Members Absent:**

**Staff:** Clerk Emerson, PD Officer Dulcie Lilly, PW Steven Kirby, Cedar/Adams

**Approval of Minutes: Motion (O'Connell/Lukes)** to approve April 6 minutes as presented, and April 18 Annual Meeting minutes as noted with changes to Finance Committee Jorgenson as Chair T. Koch as member and CDA committee at-large members will change to terms as soon as new members are found to match terms of other committees. Carried.

**Approval of Agenda: Motion (Huepfel/Lukes)** to approve agenda as modified for the following: Approve Corey Bauer OTP requested by title company; approve Vorlicek request for reimbursement for trout. Carried.

**Appearances:** Neil Bolton addressed the Board in reference to the Public Works Mutual Aid Agreement between Village of Elmwood and Village of Spring Valley. Elmwood wishes to exercise their right to withdraw from the agreement per paragraph 11 of the document. The Village agreed to the termination, although the agreement states "30 days written notice." Phil Helgeson, the new village attorney was present to introduce himself to the Board and answer any questions.

**Library Monthly Report:** O'Connell reported that the Monday night speaker Michael Perry was a success, 90 people were in attendance, everyone had a great time and he was very entertaining.

**Action items:**

- 1) **Motion (Huepfel/Erickson)** to approve Street Use Permit Application from Spring Valley Area Emergency Services 6/9/2023, 3:00 p.m – 8:00 p.m. Sabin Ave. from South 2<sup>nd</sup> St. to South 3<sup>rd</sup> St. including up to alley on South 2<sup>nd</sup> St. in front of Village Hall. Ayes: 6, Abstain: Jorgenson. Carried.
- 2) **Public Hearing date set as Wednesday June 7<sup>th</sup> at 6:00 p.m.** to vacate approximately 150' of Hidden Fox Court lying south of Silver Fox Drive, a dedicated Right-of-Way in the Village of Spring Valley.
- 3) **Municipal Development request for Village ARPA funds to finish Community Center.** Deferred to Finance Committee to plan for the remaining ARPA Fund balance. Some of the current balance has already been committed.
- 4) **Motion (P. Koch/Lukes)** to approve the sale of Lot 2, Westland Meadows Business Park to Bauer Estates, LLC for \$15,295.00. with three contingencies: deed will include an easement for future Business Park signage, buyer pays \$4500 sanitary sewer hookup at closing, buyer agrees to build within three years of close a structure with a minimum value of \$250,000 or pay \$1500 annually as lost tax revenue to the Village. Specific details in OTP. Vote: Ayes: T. Koch, Erickson, Huepfel, Jorgenson, P. Koch, Lukes, O'Connell. Nays: none. Carried.
- 5) **SVHRC:** On April 30<sup>th</sup> the census was 34 in-house. Progress report was reviewed, Mayo portal access is in process, PointClickCare (PCC) went live on May 1<sup>st</sup>. One pantry is 100% complete, the other is 75% complete. Cash account between SVHRC and Valley Villas is co-mingled, SVHRC needs its own account. Emerson will contact Attorney Helgeson tomorrow with details and guidance on how to proceed without disrupting the Medicare/Medicaid process.
- 6) **Motion (O'Connell/Jorgenson)** to approve pay requests and Treasurer's report. Reimbursement to Vorlicek for trout stock was approved. Carried.
- 7) **June meeting Wednesday June 7, 2023 immediately following public hearing for street vacate.**

**ES/police monthly update:** CFS stats were reported, there were 63 incidences in the month of April, old squad was sold for \$7450, preparing for upcoming May events: graduation, car show; animal complaints continue to be addressed; yellow flashing lights being installed in coming weeks by PW to prepare for graduation traffic, they will be placed on Van Buren, McKay at S. bridge, and Cty B.

**Public Works:** ARPA funds from Pierce County will be requested via their application for help with the Van Buren bike path project. Cedar will hopefully be ready to submit another grant application for the Glade Avenue Bridge project. PW will meet in the next week to touch base on several items and bring PW committee members up to speed.

**Clerks Report:** One building permit issued for electrical work in April. The list of Wednesday night monthly meeting dates was reviewed so everyone understands there won't be rearranging of dates in the future as long as a quorum can be met. Several committee meetings need to be scheduled after the meeting tonight.

**President's Report:** none.

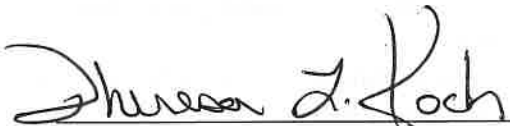
Huepfel requested a brief closed session to discuss a nursing home item. There will be no action from this session, it is informational only for the Village Board.

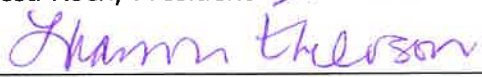
**Motion (Huepfel/O'Connell) 8:06 p.m.** to go into closed session pursuant to WI State Statute 19.85(1)(e) deliberating or negotiating ... other specified public business. For the purpose of discussing the nursing home.

**Motion (O'Connell/Jorgenson) 8:30 p.m.** to go back into open session

**Motion (O'Connell/Jorgenson) to adjourn 8:30 p.m. Carried**

Respectfully submitted

  
\_\_\_\_\_  
Theresa Koch, President

  
\_\_\_\_\_  
Luann Emerson, Clerk