

**Village of Spring Valley**  
**Village Board – Regular meeting**  
**August 5, 2015**

**Call to Order:** President Marsha Brunkhorst called the regular meeting to order at 7:00 p.m. in the Council Chambers at the Village Hall.

**Members Present:** Trustees: Mary Ducklow, Matt Huepfel, Dale Jacobson, Rich O’Connell, Andy Vorlicek

**Members Absent:** Nick Falde

**Staff present:** Clerk Kirby, PW Director Tim Howe

**Approval of Minutes: Motion (Jacobson/Huepfel) to approve the minutes of Regular Board Meeting 7-1-2015, Emergency Services Meeting 6-29-2015, Public Works 7-15-2015, CDA 7-21-2015. Carried.**

**Approval of Agenda: Motion (O’Connell/Ducklow) to approve the agenda. Carried.**

**Public Appearances – John Neihart, Senior Adjunct Instructor, Fire Service Training, CVTC** was present to express his gratitude to the board and the Village of Spring Valley, the fire department, and police for the opportunity to do a training burn on the old nursing home. 42 students participated from area communities, and it provided additional training to instructors as well. This is an opportunity that doesn’t come up very often but is very beneficial. Terry Shafer did a lot of extra work. Elmwood fire department helped also. EMS did blood pressure checks, provided fluids, and administered first aid. Lunch was fabulous. Everyone was professional.

**Agenda**

- 1. First Bank of Baldwin proposed split of W121 S. Second Street –** the board expressed concern over the intended use of the building should the split be allowed and prospective buyers take over the property. The board has denied buyers in the past stating there would be no more warehousing in the business district. However, the map meets the requirements of a CSM to split the property. There were a few minor adjustments from Cedar Corporation that Ty will take care of. President Brunkhorst will sign when the adjustments are done. The zoning issue will be addressed at the September meeting. **Motion (Jacobson/O’Connell) to approve Certified Survey Map, after adjustments and signature, and split the property. Roll call ayes: Brunkhorst, Ducklow, Jacobson, O’Connell, Vorlicek. Nays: Huepfel. Absent: Falde. Carried.**
- 2. First Bank of Baldwin use of parking lot in front of SV Super Value for Customer Appreciation event:** Event will be Thursday August 13<sup>th</sup> 2015, a 20’ x 40’ tent will be used, no stakes, west side of lot, parking will still be available to all businesses. SV police have been advised of the event. Requested hours of usage are 1-7 p.m. Actual CS is 4-6 p.m. **Motion (Jacobson/Ducklow) to approve. Carried.**
- 3. Update on City Cottages retention pond on Silver Fox Driver –** City Cottages and adjacent property own the detention pond as part of the lot. Re-engineering it is cost prohibitive. Village of Spring Valley is not maintaining or servicing it at all. **Motion (Ducklow/O’Connell) to allow City Cottages to create a boulder retaining wall, realign rock, and trim overgrowth for aesthetics. Attorney O’Sullivan will draw up a document stating ownership, maintenance, and aesthetics of the detention pond at W820 and W840 Silver Fox Drive will remain with the property owners; Village of Spring Valley will not maintain the detention pond, nor will the Village be held responsible for anything pertaining to the detention pond; these responsibilities will attach to the deed so that if the properties are ever sold, these responsibilities go to subsequent property owners. Carried.**
- 4. CMAR report and Resolution –** Reviewed by board. Ammonia number fluctuation is a state-wide problem and is still being tracked. **Motion (Jacobson/O’Connell) to approve resolution 8.5.2015 Wisconsin Department of Natural Resources NR 208-Compliance Maintenance Resolution 2015. Ayes: Brunkhorst, Ducklow, Huepfel, Jacobson, O’Connell, Vorlicek. Nays: none. Absent: Falde. Carried.**
- 5. Spring Valley Municipal Library request support of county reimbursement percentage –** Becky Schmidt presented statistics on the increased volume of inter-county circulation, the lowered rate of

reimbursement from the county, and a resolution to show Village Board support for increased reimbursements. **Motion (Huepfel/O'Connell) to adopt Resolution 8.5.2015 (a) Supporting Pierce County Increase of 1997 Wisconsin ACT 150 Funding Reimbursement Rate to 100% for Municipal Libraries in Pierce County. Ayes: Brunkhorst, Ducklow, Huepfel, Jacobson, O'Connell, Vorlicek. Nays: none. Absent: Falde. Motion carried.**

6. **Dam Days – Lions Club request for street closing and open container** – Request to close McKay Ave from First St. to South Third Street, and South Second Street from the alley between Newman and McKay Ave. to the alley between McKay Ave. and Sabin St. Request for open container within this closed off area. **Motion (Ducklow/Huepfel) to close streets as stated and allow open container within the closed area. Carried.**
7. **Next step in the old Spring Valley Health Care Center demolition process** – The Spring Valley Village Board stated that the PW Director Tim Howe and crew have done an excellent job with the demolition process so far. The next step will be to take out the foundation of the south wing and begin costing fill. All entries to the basement are sealed off. Trustee O'Connell will talk with county personnel about park funds available and specifically what purpose they can be used for.
8. **Motion (O'Connell/Jacobson) to approve three Operators' Licenses as presented, one Operator's License contingent on Chief DuBois' signature. Carried.**
9. **Next meeting** – September 2<sup>nd</sup>, 2015 - 7:00 p.m.
10. **Pay Requests/Treasurer's Report** – General Fund \$ , Library \$7,231.39, TID #2 \$2,624.50, Water \$8,332.04, Sewer \$12,653.27. One check needs to be voided and reissued. Accepted as presented.

**Motion (O'Connell/Ducklow) to go into closed session pursuant to WI Sate Statute 19.85 (1)(c) for discussion of employee compensation and WI State Statute 19.85 (1)(e) for deliberating and negotiating the purchasing of public properties.**

**Motion (Ducklow/O'Connell) to go into open session.**

**Any action that needs to be taken regarding closed session: Motion (Ducklow/O'Connell) to allow \$158 employee clothing allowance per year if self supplied. Carried.**

**Motion (Jacobson/Ducklow) to accept \$7500 offer on Lot #2. Counter offer of \$6500 and 2 year limit on First Right of Refusal on lots #10 & #11. Ayes: Brunkhorst, Ducklow, Huepfel, Jacobson, O'Connell, Vorlicek. Nays: none. Absent: Falde. Motion Carried.**

#### **Reports:**

**Police:** In July there were 30 incident reports resulting in 1 municipal citation and 3 traffic citations. 2014 squad is fixed and back in service. 2007 squad is in service. 2002 squad will go up for sealed bid mid August. Chief Dubois is working with school on cross walk safety plan for school year. **Motion (Ducklow/O'Connell) to accept police report. Carried**

**Community Development: No incentives will be offered on the properties in the Industrial Park.**

**Board of Appeal: Variance granted for deck set-back at W1212 Maryann Street.**

**Administrator's Report:** Golden Shovel completed application is available if anyone wants to see it. Library Board Representative was incorrectly listed as Rachel Nelson at the June board meeting, it should be Tammy Heller. She will be approved at the September board meeting. Budget drafts are due 8-31-2015.

**President's Report:**

**Motion (Ducklow/O'Connell) to adjourn. Carried**

Submitted by Luann Emerson, Clerk/Treasurer  
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