

**Village of Spring Valley
Emergency Services Committee minutes
August 12, 2025**

Call to Order: Huepfel called the meeting to order at 6:00 p.m. at the Village Hall.

Members Present: Huepfel, Koch, Jorgenson

Members Absent:

Others present: Administrator Emerson, Officer Lilly

Approval of minutes: Motion (Koch/Huepfel) to approve minutes from July 8 2025. Carried.

Approval of Agenda: Motion (Jorgenson/Koch) to approve agenda. Carried

Agenda items

1. 2026 budget: Chief wage increase projection to \$33/hr, add second full time officer at projected \$30/hr. Lilly will then decline health insurance since she has alternative coverage, assuming incoming FT officer will have alternative coverage as well. Uniform allowance was increased to include boot allowance. Computer Maintenance increased significantly since Village has signed on with VC3 as Managed Services for IT support. Equipment outlay was reduced assuming taser upgrade can be combined with Axon dash cam payment and spread over four years. 1-3-5-year plan as follows: 2026 Add FT officer \$68,715.48; 2027 Purchase used squad as 2nd vehicle (2026 if budget allows); 2028 Add one more FT officer \$100,000, New squad keep current 2024 squad as 2nd used and trade in or sell used squad purchased in 2027 \$35,000. Language Translation and Draft 1 were also brought up as potential writing software.
2. Lilly has an applicant that could be brought on this year, there is still PT officer budget available for 2025. If they are brought on this year, they could start office and software training now, go through the academy in spring 2026, then start as a FT officer mid-2026. Emerson will contact Personnel committee and set up an interview.
3. VC3 has fully onboarded PD and Admin. Previous IT support has been uncooperative during the transition.

Motion (Jorgenson/Koch) to adjourn 7:30 p.m. Carried.

Respectfully submitted

Luann Emerson, Administrator