

The meeting was called to order at 4:00 p.m.

Members Present: T. Koch, Liz Erickson, Brad Jorgenson, Ruth Lukes, Nate Pelz.
Luann Emerson.

Approve agenda: Motion (Jorgenson/Koch) to approve the agenda. Carried

1. **Motion (Koch/Jorgenson) nominating Nate Pelz chairman.** Carried
2. **Motion (Jorgenson/Koch) nominating Ruth Lukes vice-chairman.** Carried
3. Clerk Emerson confirmed that she completed training via in-person program put on by WTA in Eau Claire. Certifications have been filed with the state for both Pierce and St. Croix counties.
4. Clerk Emerson verified that the Board of Review required publications had been met. The long notice was on the website, posted in three places including front case, post office, and Community Center display case. The agenda was posted on the Spring Valley web site and posted in 3 places as above.
5. Emerson received the assessment roll and sworn statements from the assessor.
6. Jason Winters of Bowmar Appraisal Inc will be sworn in as Assessor if needed for a hearing.
7. No written objections were received by Assessor, clerk, or other.
8. No appearances were made.

Motion to adjourn at 6:00 p.m. Carried.

Respectfully submitted
Luann Emerson, Administrator