

Village of Spring Valley
Village Board – Monthly meeting minutes
September 4, 2024

APPROVED

Call to Order: President T. Koch called the meeting to order at 6:15 p.m. in Council Chambers

Members Present: T. Koch, Erickson, Huepfel, Jorgenson, Lukes, P. Koch, O'Connell

Members Absent:

Staff: Administrator Emerson, PW Supervisor Kirby, Cedar rep Adams

Pledge of Allegiance was recited

Approval of Minutes: Motion (O'Connell/Jorgenson) to approve August 7, 2024 Board minutes. Carried.

Approval of Agenda: Motion (Erickson/Huepfel) to approve agenda. Carried.

Appearances: none.

Library Monthly Report: O'Connell reported all is running smoothly.

Action items:

- 1) Local resident Jack Hannack appeared before the Board. Hannack purchased the previously owned eye clinic at E344 Eau Galle Rd to convert into a house. In the process of putting in the driveway Hannack had removed the sidewalk/curb to allow for the drop to street level, this is a sidewalk/driveway combo as there is no boulevard between the sidewalk and curb. When the sidewalk was replaced, it was not returned to ADA compliant grade and slope. ADA grade should be no more than 8.33% or 1" rise in a 12" run, grade installed was west side 9.5% and east side 19.2%. ADA cross slope should be no more than 2%, slope installed was 7.6, 7.5, 8.4 in 3 different test areas for an average slope of 7.8%. PW Committee had previously told him he needed to return to ADA compliant standards. Hannack was requesting the Board waive this request. Hannack noted that there were many sidewalk/driveways in the Village that were not ADA compliant and stated that he got minimal help from PW and Cedar on what should be done to put the sidewalk into compliance. Hannack also said he asked for Village ordinance on sidewalks and was told we really don't have one. Several Board and employee observations were made: the sidewalks were part of the \$1.5M Eau Galle Rd project in 2020 and the sidewalks are all ADA compliant, it is in Village ROW, if anyone gets injured due to steep grade/slope the Village will be liable, the sidewalk should be returned to ADA compliance. PW and Cedar were both on site several times to show Hannack what needed to be done, phone calls and emails with grades/slope allowances were sent, they were working with Hannack up to the day before and the morning of the cement pour, Hannack was also told to look at neighboring sidewalk for comparison, his front door walkway to similar sidewalk being only a few feet away. The Village does not have an ordinance that specifically states ADA compliant verbiage but states the Board may determine sidewalks to be repaired or rebuilt, and the Board may order property owners to repair or replace any sidewalk that is unsafe, defective or insufficient. Other sidewalks throughout the Village were compliant at the time they were put in which could be 40 or more years ago, as they are redone they are brought into compliance. The Board unanimously directed Hannack to bring the sidewalk back to ADA compliance. He was advised to schedule the corrective cement pour when PW/Cedar could be there for guidance.
- 2) **Motion (Jorgenson/P. Koch)** to approve Street Use permit from Half-Fast Brewery. Saturday October 19th, McKay Ave from So. 2nd Street through 1st Street and on 1st Street alley to alley ½ block off intersection. 2 – 8 p.m. for Oktoberfest/Family Day. Carried.
- 3) **Motion (Huepfel/Lukes)** to approve Street Use permit from Spring Valley Lions Club for Dam Days weekend as follows: McKay Ave. from 1st Street to Akers Street, So. 2nd Street alley to alley. Friday 3:00 p.m. – Sunday 6:00 p.m. Carried.
- 4) **SVHRC updates:** Emerson will forward reports to Board members tomorrow. Highlights from Megan: Change of ownership has been approved, application has been submitted, waiting to hear from state agency for processing. Telephone system dollars could be leased or purchased, working with 24/7 Telecom at a savings of \$300/month. Storage shed will be put to use soon, PW get it ready. Occupancy higher in August than July. Marketing plan, Dam days events, annual survey verification visit, all are in compliance. There are open positions, they're working on restructuring. Emerson is new signatory. Financial statements with additional page forwarded to Jorgenson for review by Finance.
- 5) **Motion (O'Connell/Huepfel)** to approve ordinances 50-60 and 30-75, change 72 hours to 21 days. Carried.
- 6) **Operator's license** - Shaw directed to talk to officer Dulcie Lilly.
- 7) **Motion (O'Connell/Lukes)** to approve Tax Exempt Library Resolution – Pierce County. Vote: Ayes: T. Koch, Erickson, Huepfel, Jorgenson, P. Koch, Lukes, O'Connell. Nays: none. Absent: none. Abstain: none. Carried
- 8) **Motion (O'Connell/P. Koch)** to approve Tax Exempt Library Resolution – St. Croix County. Vote: Ayes: O'Connell, Lukes, P. Koch, Jorgenson, Huepfel, Erickson, T. Koch. Nays: none. Absent: none. Abstain: none. Carried
- 9) **Motion (Jorgenson/P. Koch)** to revoke Chad Parent Conditional Use Permit issued on May 1, 2024. Converting office to living quarters would require official state plans and more complex building permit. Parent will no longer be creating living quarters in the building; it will remain business/showroom/office. Vote: Ayes: T. Koch, Erickson, Huepfel, Jorgenson, P. Koch, Lukes, O'Connell. Nays: none. Absent: none. Abstain: none. Carried
- 10) **PW updates:** The letter from Shafers stating the business was being transferred to Greggs was presented, Board members were already aware of the transition. The Village will continue with Greggs doing summer mowing. Golfview Rd. culvert was replaced, 1st street culvert and alley drainage were replaced, Pierce County tentative to do the paving. Van Buren is coming along, Mattison is working long days to get it completed. Complaint was received for Hwy 29/Beltline and Skyline that mowing/trimming needs to be done, visibility is bad trying to get onto State Rd 29, Kirby has been trying to get in contact with PCH.
- 11) **Clinic updates: Motion (O'Connell/Jorgenson)** to approve Gavic Construction pay ap #3 \$114,805. Vote: Ayes: O'Connell, Lukes, P. Koch, Jorgenson, Huepfel, Erickson, T. Koch. Nays: none. Absent: none. Abstain: none. Carried. Eilidh Pederson from WWH

was present to speak to the Board on their perspective of the new clinic. Their team is incredibly excited to be opening a clinic here in Spring Valley and they have been meeting routinely with T. Koch and Emerson as the build progresses. Services that will be offered include Women's Health/Prenatal Care, Primary Care/Preventive Primary Care, Behavioral Health Services. Tours will be held Saturday of Dam Days noon – 4 p.m. WWH is hoping to start taking appointments mid-September. Rhyma Lindquist will be reaching out to Paul Seeling for inserts into the local paper. This is a milestone for the Village to be able to offer a clinic again especially with so many new people in the area,

- 12) **Motion (Jorgenson/Lukes)** to approve Quit Claim Deed to transfer "Unknown" property to St. John's Church, the rightful owners of 2 pieces that were not accounted for when Church Street was made a through street to Hwy 29. When the church burned and was rebuilt in 2001, it was discovered that Church Street from Bahr to Hwy 29 was still owned by St. Johns. A deed was filed to give the road back to the Village but these 2 parcels were left as "unknown". St. John's Church is built on one of the parcels. Vote: Ayes: T. Koch, Erickson, Huepfel, Jorgenson, P. Koch, Lukes, O'Connell. Nays: none. Absent: none. Abstain: none. Carried
- 13) **Motion (Jorgenson/P. Koch)** to approve Resolution for participation in 2025 Urban Forestry Grant, budget a sum sufficient to fully complete the project, and authorize Luann Emerson Village Administrator to act on its behalf. Vote: Ayes: O'Connell, Lukes, P. Koch, Jorgenson, Huepfel, Erickson, T. Koch. Nays: none. Absent: none. Abstain: none. Carried
- 14) **Pay requests/Treasurer's report:** disbursements of \$190,366.30 and cash balances in all accounts were reviewed. An updated cash flow of moneys disbursed by the Village still needing reimbursement from SVRHC was discussed.
- 15) **Next Board meeting October 2, 2024 confirmed.**

Police monthly update: 50 incidences handled by local PD; 21 calls handled by PCSD. Down a PT officer, she will focus on her nursing career so we're looking for another PT officer.

Ordinance: another meeting will be held with bars/businesses about the Street Use Permit ordinance.

Finance: starting to get budget going, committees will meet and have 1, 3, 5-year plans. Plan Commission was discussed briefly and the Village commitment to finding buildable property and redoing the long-range plan.

Board of Appeals: Ross Keehr was granted a variance for the island between his and neighbor's driveways. They are to come with suggestions or ideas of what

Clerk's report: August primary election went well; we're gearing up for November. Dam Days representatives have started meeting about logistics, event placement on N. McKay, etc., they'll meet again before Dam Days. Land Nav major migration for Catalis, our tax collection system, trainings have begun. EMC will be dropping 3 buildings including the Community Center building, Scott is looking for replacement insurance, \$68,000 renewal without the 3 buildings, last year was \$63,000. Emerson is also requesting a quote for League insurance. Joh Groh has been asking about the school possibly building a bus garage on property in Westland Meadows Business Park, CDA will have to meet on that one if Groh indicates he wants to move forward. Emerson met with Cedar surveyor about the last 17-acre parcel, how much is buildable, how many lots can we get out of what's left, would a road into the property be feasible, accessibility and utilities to lots all need to be taken into consideration. They will come up with some scenarios and CDA can meet to review plans, when Board approves a full survey can be done. Building permits: one after-the-fact deck, small addition at downtown business, dugouts at north end ball fields.

President's Report: President Koch took a moment to reflect on her coming up to 2 years in April and plans on running again. Nursing home and lower level are being worked through, clinic in progress. Think about our future and where we want to be. What would benefit the community while keeping it looking nice and protecting the river.

A final question was posed to see if the Board was interested in having a Farmers Market within the Village. They all agreed that would be beneficial to the community. Emerson will organize or get it going.

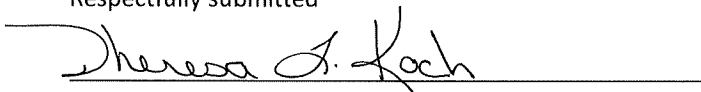
Motion (Jorgenson/Lukes) 8:33 p.m. to go into closed session pursuant to WI State Statute 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. For the purpose of assessing employee.

Motion (Jorgenson/Huepfel) 8:59 p.m. to return to open session

Action from closed session: none

Motion (Jorgenson/Lukes) to adjourn 8:59 p.m. Carried

Respectfully submitted



Theresa Koch, President



Luann Emerson, Administrator

