

Village of Spring Valley
Village Board – Monthly meeting minutes
October 2, 2024

APPROVED

Call to Order: President T. Koch called the meeting to order at 6:15 p.m. in Council Chambers

Members Present: T. Koch, Erickson, Huepfel, Jorgenson, P. Koch, O'Connell

Members Absent: Lukes

Staff: Administrator Emerson, Cedar rep Adams

Pledge of Allegiance was recited

Approval of Minutes: Motion (Erickson/Jorgenson) to approve August 7, 2024 Board minutes. Carried.

Approval of Agenda: Motion (Jorgenson/P. Koch) to approve agenda. Carried.

Appearances: none.

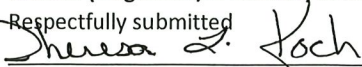
Library Monthly Report: O'Connell reported: new refrigerator from local resident. School visits have started. Traveling book club hosting at SVGC. FOL success during Dam Days, 21 baskets. Jessica Peterson local author visit planned. Porch Pot class scheduled again for this year. Library has requested additional funds for assistant librarians so they can stay open Monday and Tuesday nights. T. Koch reported she had a call from a library patron stating how valuable the library services checking out books, making copies, use of computer, etc.

Action items:

- 1) SVHRC updates: Megan was out but spoke through Nicole's phone connection. Net Operating Income is \$17,000 month-to-date, \$16,000 ahead of month-to-date budget. Year-to-date actual Net Operating Loss is as at \$32,000 with YTD budget variance ahead of budget \$1086. Nursing Expenses and General & Admin exp are both overbudget for the year due to scheduling, HDG fees, insurance and legal fees. CHOW approved and sent to state agency for processing, Bank acct consolidation in process, Village signer needed; Matt H. brought up phones still not working, upgrade is in process but with the current OS we don't get much help from the provider. Storage shed is in use for storing outdoor equipment. Occupancy trend continues to decline, currently at 34.9 which was a break-even financially per Nicole. Per Megan beginning of year there was a push for occupants, now they are focusing on short term rehab or premium payers. Star rating is expected to increase to 2 beginning of 2025 and 3 stars within the next 2 years. Nicole is working on filling key leadership positions to help increase the star rating which brings better reimbursement rates. Matt H. asked again for an organizational chart, they are working on structural organization but Nicole should be able to provide a rough draft by tomorrow. Priorities within different Priorities were reviewed. Pam Falde has been hired as Enrichment Director. After HDG completed their report, O'Connell and Huepfel brought up the possibility of an HDG evaluation, the contracts run 1 year at a time. Closed session will be added to the next agenda.
- 2) **Motion (Huepfel/O'Connell)** to approve pay ap #1 \$263,469.06 from Cedar Corporation for the Van Buren project. Vote Ayes: T. Koch, Erickson, Huepfel, Jorgenson, P. Koch, O'Connell. Nays: none. Absent: Lukes. Abstain: none. Carried. Balance of project should be completed within 1-2 weeks.
- 3) Clinic updates: Delays with cabinet completion/delivery have pushed opening back to October 28th. Grand opening is set for Friday November 15th at 12:30 p.m. **Motion (Jorgenson/Erickson)** to approve pay ap #4 \$131,304.00. Vote: Ayes: O'Connell, P. Koch, Jorgenson, Huepfel, Erickson, T. Koch. Nays: none. Absent: Lukes. Abstain: none. Carried.
- 4) **2025 budget** was reviewed. Motion (P. Koch/Jorgenson) to move from Arneson/EMC insurance to League insurance for a savings of approximately \$25,000. Carried. Motion (Huepfel/P. Koch) to approve moving from Medica to All-State Health Insurance for a savings of approximately \$15,000. Carried. Motion (Huepfel/Jorgenson) to move \$47,419.50 Public Fire Protection to utility bills, this will allow for more services provided to residents through tax dollars. Vote: Ayes: T. Koch, Erickson, Huepfel, Jorgenson, P. Koch, O'Connell. Nays: none. Absent: Lukes. Abstain: none. Carried. Some expenses went down while others went up. Public Hearing and approval of levy and mil rate will be on the November agenda. A full set of budgets including General Fund, Water Fund, Sewer Fund will be available in the Village Office if anyone would like to come in and review.
- 5) Board was advised again if anyone knows of a storage space for the SVSSP rickshaw unit please let them know. The Village has no available space for storage at this time.
- 6) **Pay requests/Treasurer's report:** disbursements of \$225,632.39 and cash balances in all accounts were reviewed.
- 7) **Next Board meeting November 6, 2024 confirmed.**
Police monthly update: 56 incidences handled by local PD; Route history 22 Pierce County responded. Officer Lilly attended the Hakes Wellness Solutions event and received a Spirit Award for all she does for the surrounding areas: sending care packages, etc. to law enforcement and their families.
Ordinance: P. Koch came up with a Café Permit in lieu of Street Closing Permit. This will be explored at the next Ordinance Committee meeting.
Municipal Development: Urban Forestry Grant has been written and submitted. Playground aesthetics and functionality will also be addressed in 2025. Cedar Corp has sent a suggestion for dividing the last lot in the Business Park, Emerson will set up a meeting.
Clerk's report: Election is under way, many, many registrations and requests for absentee ballots, extra help will be here on election day. Board of Review is October 3 from 4-6 p.m. Brian from League will be here to discuss insurance tomorrow morning. PW hiring is going slow, interview requests have been sent. LandNav migration is in progress, training continues. John Kusz who purchased across from Team Oil will not be building this year. Schilling commercial building is under way. Clinic is tying up loose ends. Many houses for sale in Spring Valley, this happens every year as people try to get moved before winter.
President's Report: Sneak Peak over Dam Days went very well at the clinic; many people were down. Overall, it was a good Dam Days, some inquired about the lack of tractor pull. Thank you everyone, we love our Village! Liz Erickson added she was thankful for all the help, PW was so good about helping when asked, getting electrical work done, and helping with layout of streets as needed.

Motion (Jorgenson/O'Connell) to adjourn 8:45 p.m. Carried

Respectfully submitted



Theresa Koch, President



Luann Emerson, Administrator

