

Village of Spring Valley
Village Board – Monthly meeting minutes
February 7, 2024

APPROVED

Call to Order: President T. Koch called the meeting to order at 6:15 p.m. in Council Chambers

Members Present: T. Koch, Erickson, Huepfel, Jorgenson, P. Koch, O'Connell

Members Absent: Lukes

Staff: Administrator Emerson. Greg Adams from Cedar Corp was also present.

Public Hearing to rezone E344 Eau Galle Rd from Business/Commercial to Residential R-1. Class II notice was confirmed, no comments written or verbal were received by Administrator's office.

Approval of Minutes: Motion (Erickson/O'Connell) to approve January 3, 2024 Board minutes. Carried.

Approval of Agenda: Motion (O'Connell/Huepfel) to approve agenda with PW updates moving up. Carried.

Appearances:

Library Monthly Report: Twelve month reading challenge is under way and going well. Adult book club is growing. Bread baking class is this weekend and both classes are full. Furniture refurbish class is coming up end of February, Easter egg hunt at the golf course is end of March. Annual report numbers show increases in all areas including total circulation, registered users, visits, computer users, Libby Ap, and programs. A significant increase of 111% was noted in Total Attendance.

Action items:

- 1) **Motion (Huepfel/Jorgenson)** to approve rezoning E344 Eau Galle Rd from Business/Commercial to Residential R-1. Vote: Ayes: T. Koch, Erickson, Huepfel, Jorgenson, P. Koch, O'Connell. Nays: none. Absent: Lukes. Abstain: none. Carried. Emerson will notify Bowmar.
- 2) **Motion (Huepfel/O'Connell)** to approve Street Use Permit for Old Car Show on Saturday May 25th from 9:00 a.m. – 3:00 p.m from So. 3rd Street to First Street to include So. 2nd Street alley to alley. Huepfel expressed concern for businesses appearing closed on Saturday morning with no street access. P. Koch suggested placing the barricade near SV Stagehands to allow access to the south end of the block, then move barricade to the corner of So. 3rd Street at noon. Motion carried with adjustments to barricade placement.
- 3) **Motion (O'Connell/Koch)** to approve 3.4% increase in GFL sticker and bin prices effective 3/1/2024. Carried.
- 4) **Ayres & Associates** invoice regarding remodel of building into a clinic for architectural and design work then overseeing the project was presented. Cost for this process is \$69,800 + reimbursable expenses. **Motion (Huepfel/O'Connell)** to direct CDA to accept this bid on behalf of Village Board and sign the contract. Emerson will call a meeting and forward a signed copy to Ayres Assoc. and Gavic Construction.
- 5) **Motion (Jorgenson/O'Connell)** to approve Adam Mattison as new member to CDA. Carried.
- 6) **Public Works updates:** Trimmed trees in Handy Andy, mowed and cut brush on Village properties in business park, valve exercising continues, working on GIS mapping for water and storm sewer system, law office items left over have been either used or listed on WI Surplus Auctions, EMS/PW building will go back to Public Works committee-review suggestion by P. Koch for limited parking in alley. Greg Adams reported on Van Buren/Bike Trail project. A list of key dates was reviewed including a public informational meeting on March 5, 2024. Wetland permitting is still in process; April 3rd Village meeting the Board will be presented with the bids and approve a contract. September 30th substantial completion day. October 14 final completion, November 15 submit reimbursement for WDOT grant \$450,000. December 2024 Village should receive the reimbursement. Huepfel and T. Koch would like to speak to the committee, Emerson will call Jason Mathys to see when they meet this spring.

Appearance: Neidermyer representatives asked the Board what can be done with their property that has become a danger to the neighborhood. Fire department won't do anything due to the proximity to other structures. Razing permit would be needed from All-Croix. Once cleaned up, it could be sold. A buildable lot must be 50 x 100.

- 7) **Planning Commission:** O'Connell would like to update the Comprehensive Plan; a resolution must be passed to define Public Participation as the first step in updating the Plan. Jorgenson asked about costs involved which there could be, unknown at this time, and long range since updating Comprehensive Plan could me a few-years project. **Motion (O'Connell/Jorgenson)** to approve Resolution 2-7-2024 Resolution Establishing Public Participation Procedures for Comprehensive Plan Update. Vote: Ayes: O'Connell, P. Koch, Jorgenson, Huepfel, Erickson, T. Koch. Nays: none. Absent: Lukes. Abstain: none. Carried. Trustee Huepfel would like to know if there is any interest in selling the north playground at this time. Most Trustees thought keeping it at this time would be best. A suggestion was made that if there was any interest in selling, an agreement would need to be made that buyer build some type of apartment building, housing, something that would benefit the Village. O'Connell also relayed that Emmaus Church is not totally opposed to leaving the property north of their building as green space but we would need to come up with a plan.
- 8) **SVHRC update:** Balance Sheet Metrics and Net Income Report were reviewed. Financial categories vary as to what is positive and negative income, nets to \$35K actual net income YTD. Additional staff/patients are possible with closing of HSHS; more newspaper submissions have been made; had a visit from surveyors to review reports that were unfounded which is a good thing; significant priority: The call system in the nursing home is not working, they have a bell system in place that will be used until the system can be fixed or replaced. Notification received that liability insurance is being

terminated with West Bend, they are working on alternatives. Occupancy remains good, at or very near capacity. Media coverage for activities has been good. Staffing, job fairs were also discussed. Employee specific issues were discussed internally; employee satisfaction surveys are also being done. Megan will review the contract with HDG.

9) **Motion (O'Connell/Erickson)** to approve pay requests and Treasurers Report as presented. Trustee Huepfel asked about when county ARPA money that was requested would be awarded. Emerson will call Matthys tomorrow morning; Huepfel and T. Koch would be willing to attend the ARPA committee meeting to speak to the committee members.

10) **Next Board meeting March 6, 2024 at 6:15 p.m. confirmed.**

ES/police monthly update: Squad went in for warranty repairs in January; part-time officer application interview process is upcoming; 43 incidents were reported for January.

Finance - community center rates will include a non-profit rate that will be 50% reduction of normal rates. Emerson is looking into funding for Van Buren, checking with Ehlers on best options to borrow long term as well as interim financing. Also checking into what needs to be done to borrow from ourselves for future TID tax dollars in order to remodel the new clinic building into a working facility.

O'Connell would like to revise the ordinances to combine some committees to minimize how many there are. Planning Commission and Municipal Development being combined was suggested. Emerson reported this would have to be looked into.

Clerk's report: Building permits – 3 units added as new construction. Todd Dolan relayed he is always available if any Board member ever questions something. SV Education Foundation donated \$1,000 to Park Fund. Committee meetings were scheduled. Procedural problems will be discussed in closed session.

President's Report: none

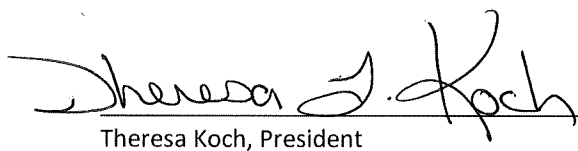
Motion (O'Connell/Huepfel) 8:15 p.m. to go into closed session pursuant to WI State Statute 19.85(1)(C) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. For the purpose of discussing employee performance.


Motion (O'Connell/Huepfel) 8:51 p.m. to go back into open session

Action from closed session - none

Motion (O'Connell/Jorgenson) to adjourn 8:51 p.m. Carried

Respectfully submitted


Theresa Koch, President


Luann Emerson, Administrator

