

December 4, 2024

Call to Order: President T. Koch called the meeting to order at 6:14 p.m. in Council Chambers

Members Present: T. Koch, Erickson, Huepfel, Jorgenson, P. Koch, Lukes, O'Connell

Members Absent:

Staff: Administrator Emerson, PW Supervisor Kirby

Pledge of Allegiance was recited

Approval of Minutes: Motion (Lukes/O'Connell) to approve November 6, 2024 Board minutes. Carried.

Approval of Agenda: Motion (O'Connell/Huepfel) to approve agenda as adjusted to include Mattison pay ap with clinic #6. Carried.

Appearances:

1. Eilidh Pederson from WWH updated on the clinic: opened October 28, well received in the community, appointments and walk-ins have all been happening. Services provided five days per week, they have cared for 160 patients in the first month of service, it is too soon to have patient satisfaction data available but will be in the future. They are looking forward to participating in the upcoming Winter Wonderland parade. FB and other local outreach/advertising will be coming soon. Eilidh will present on a quarterly basis.
2. Adam Mattison asked the Board if they would be interested in selling the property on top of the hill the boy scouts are currently using near the overlook area, boy scouts didn't use it this year, Adam mows portions of the parcel. Adam would not be opposed to letting the boy scouts use the property if he owned it, he talked to the previous BS leader who doesn't think it will be used in the future, Erickson believes they are in a lull and it will pick up again in a few years, there is an ebb and flow in the age categories. Huepfel suggested it go to committee who can talk with BS leaders and parents to see what future use might be. Huepfel also suggested it couldn't be sold to one person; it would have to be put out to the general public. O'Connell voiced that municipalities are currently being encouraged to hang on to land they own; he is active on Planning Commission. Municipal Development and PC will both look at the potential sale of the property.

Library Monthly Report: Budget is coming in on target; circulation is coming in very near where it was last year. Overall things are going well for the library, they will begin Monday and Tuesday evening hours in 2025. Pierce Cty raised their library reimbursement to 90%.

Action items:

- 1) SVHRC updates: Megan Corcoran was contacted via phone, Todd Ellingson appeared in person. Todd started with Balance Sheet metrics, net working capital is making progress, current ratio and payables are improving, cash on hand is up. Timing is crucial in evaluating statements as to where end of month falls and where payrolls or other large payouts fall. Budget numbers are getting closer to on target as well. November projected net operating income is \$30,000; CMP may change that. CMP update was reviewed. Most recent survey was clean and there are no citations expected or pending, with the exception of something from years prior that was never satisfied. A partnership with WWH Behavioral Health has been established; they will support residents at the nursing home beginning mid-December. Occupancy/census is up and approaching full capacity. Community outreach and social media sharing have continued. Nicole and LeehAnn have both resigned. Support from everyone is crucial to retaining employees.
- 2) Kirstin Schilling presented the opinion that was issued from Loberg Law Office. 1925 legal description would be followed, per KS the legal description was recorded wrong but the intent is still there. Register of Deeds and Treasurer's office both have it recorded correctly. KS stated that per Loberg, all that needs to be done is to state it correctly. PW Kirby said the building could be moved without damage. Emerson reiterated the discussion was not over should it be sold or is the legal description correct or not, but there should be no cost to the Village for a parcel that will not be ours. Whatever KS decides to do with it beyond that is her decision. There aren't any restrictions on combining the parcels. There is a Conditional Use Permit for Residential, will revert back to Commercial. Emerson will look at the CUP for any statements that might go with it. Table until Emerson has a chance to look into it.
- 3) **Motion (Jorgenson/P. Koch)** to approve liquor license for Hafner's Spillway, Tony Vodnik Agent until 90-day residency requirement has been met. Voice votes unanimous. Carried. Emerson reported that Consumer's Cooperative is changing their name to Six Toes LLC. All approvals have been met, this is a name change only.
- 4) Parking at Post Office and various other locations in Spring Valley – request for dedicated parking spaces at businesses. Lason Valley Construction will have a yellow line painted across their own driveway at their storage facility on McKay Ave. to deter parking which blocks their access. Jody Sather, Postmaster, is requesting dedicated parking in front of the post office. PW can give him handicapped parking spot. Parking issue will go to Public Works committee meeting for review.
- 5) There have been complaints to a Board member about the Gregory/Williams property condition and "for sale" area appearance, ordinances relating to property appearance were presented. T. Koch stated it should be reviewed for universal enforcement, not applied to one parcel. It will be sent to Emergency Services committee for review of all properties in Spring Valley.
- 6) **Gavic final pay ap** has \$30,000 of extras that need to be sorted through. Table until dispute is settled. **Motion (O'Connell/P. Koch)** to approve payment of pay ap #3 to Mattison Contractors for \$152,653.14. Vote: ayes: T. Koch, Erickson, Huepfel, Jorgenson, P. Koch, Lukes, O'Connell. Nays: none. Absent: none. Abstain: none. Carried. Punch list will be reviewed spring 2025, Certificate of Significant Completion has been submitted. We need to pay this invoice in order to submit all costs for grant reimbursement.

- 7) **Pay requests/Treasurer's report:** disbursements of \$811,776.10 and cash balances in all accounts were reviewed. Approved as presented.
- 8) **Next Board meeting Thursday January 2, 2025 due to New Year's Day holiday**

Police monthly update: 33 incidences handled by local PD in November, 12 by Pierce County.

Planning Commission: O'Connell reported we are still waiting on DOA census numbers.

Clerk's report: Huebsch is now being sold out to Cintas but will be continuing for hopefully another year. Emerson will look into supplying some of our own products currently supplied. Mats may need to continue with a service. December 14th is Chamber Winter Wonderland event, hope to see you all there. Chamber Christmas party is December 18th, let me know if you'd like to attend as the Village is a Chamber member.

President's Report: none. SVAES held their quarterly meeting on November 11. Brad Jorgenson was named EMS Director as of April 1, 2025. Business Coordinator position has been posted and will be filled soon.

Public Works meeting will be December 10 at 8:00 a.m.

Motion (O'Connell/Lukes) 8:08 p.m. to go into closed session pursuant to WI §19.85(1)(e) deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. For the purpose of discussing SVHRC.

Motion (Erickson/Jorgenson) 8:42 p.m. to go back into open session.


Action from closed session: none.

Motion (Erickson/P. Koch) to adjourn 8:42 p.m. Carried

Respectfully submitted



Brad Jorgenson, President pro tem



Luann Emerson, Administrator