

Village of Spring Valley  
Village Board – Monthly meeting minutes  
November 6, 2024

Approved.

**Call to Order:** President T. Koch called the meeting to order at 6:12 p.m. in Council Chambers

**Members Present:** T. Koch, Erickson, Huepfel, Jorgenson, Lukes, O'Connell

**Members Absent:** P. Koch

**Staff:** Administrator Emerson

**Oath of Allegiance was recited**

**Public hearing for 2025 General Fund budget:** President T. Koch opened the Public Hearing. Emerson verified the PH for the 2025 budget was properly noticed and noted that no one called or came to the office to view the budget. No one was in attendance at the meeting for purposes of budget Public Hearing. Koch closed the public hearing.

**Approval of Minutes: Motion (Jorgenson/Erickson)** to approve October 2, 2024 Board minutes. Carried.

**Approval of Agenda: Motion (Lukes/Jorgenson)** to approve agenda. Carried.

**Appearances:** none.

**Library Monthly Report:** Director Katie Schneider noted the following items: DONATIONS: \$200 donation from Eau Claire patron because they enjoyed the 12-month Challenge. Spillway October donations were \$178 from Trivia, \$535 Golf Tournament, \$200 bean bag tournament. PROGRAMS: SVPL hosted its 3<sup>rd</sup> year SCC Traveling Book Club with 26 attending; SVPL visits the nursing home monthly for crafts and Bingo. SVPL received \$6000 Social Isolation Senior Grant from Pierce County which will go toward home delivery, crafts for SVHRC, large print materials, grandparent/grandchild activities, puzzles, speaker fees and their on-site library. OTHER NEWS: Beginning in 2025 the library will be open Monday and Tuesday evenings until 8:00 p.m.

**Action items:**

- 1) SVHRC updates: Megan, Nicole and Todd Ellingson from HDG were all present. Megan began with financial report which has finally had co-mingled accounts separated and now shows the nursing home at a significant loss YTD. Critical vendors are being paid first, HDG is not currently being paid out on their invoices. Huepfel noted the phone system is still not working. The question was asked again to HDG if Kevin Larson's name has been removed from the accounts and if his name still appears on the checks being issued. Several positions on the organization chart have been filled to try getting the star rating up. Occupancy is increasing again which is positive, agency hours for nurses continues to run higher than management would like, the goal is to have permanent nursing positions filled with zero agency cost.
- 2) **Motion (Erickson/Jorgenson)** to approve the 2025 General Fund budget. The budget presented at the public hearing is the same that was reviewed by Board at the October meeting. Emerson reported that some line items will change due to health insurance carriers as well as length of time it takes to pass the PFP request to PSC, however, the bottom line will remain the same. Vote: Ayes: T. Koch, Erickson, Huepfel, Jorgenson, Lukes, O'Connell. Nays: none. Absent: P. Koch. Abstain: none. Carried.
- 3) **Motion (O'Connell/Huepfel)** to set 2025 Village of Spring Valley – Piere County levy limit at \$500,382.51 with an unadjusted local mil rate of .004145675. Vote: Ayes: O'Connell, Lukes, Jorgenson, Huepfel, Erickson, T. Koch. Nays: none. Absent: P. Koch. Abstain: none. Carried.
- 4) **Motion (Huepfel/Jorgenson)** to set 2025 Village of Spring Valley – St. Croix County levy limit at \$8,608.49 with an unadjusted local mil rate of .004145675. Vote: Ayes: T. Koch, Erickson, Huepfel, Jorgenson, Lukes, O'Connell. Nays: none. Absent P. Koch. Abstain: none. Carried.
- 5) **PW updates: Motion (O'Connell/Huepfel)** to approve pay ap #2 to Mattison Contractors for Van Buren Project \$581,511.04. Vote: Ayes: O'Connell, Lukes, Jorgenson, Huepfel, Erickson, T. Koch. Nays: none. Absent: P. Koch. Abstain: none. Carried. No Parking signs on Akers were discussed. The Post Office put up three "Postal Parking Only" signs on Akers that are street slots, the Village Board has given no permission for. Pillar Bank is now requesting signs. Discussion centered on amount of time the post office patrons park, number of parking spaces in the areas on Sabin, Akers, S. Third Street, and Family Dollar west side. The clinic has 1 designated handicapped parking slot, all others are open to the public. The Board will not be allowing any designated signs at this time, post office signs will have to come down, Emerson will talk to post office and Pillar Bank. No 2<sup>nd</sup> FT employee has been hired yet, Huepfel suggested using previous employee Joel Stark mor until hiring is done.
- 6) Pay ap #5 to Gavic Construction for clinic renovation \$185,546.00 was reviewed. It was noted that there is no retainage on this application and there are still a few things that need to be reviewed between Village, Gavic, WW Health. **Motion (Jorgenson/Lukes)** to approve payment of pay ap #5 to Gavic Construction in the amount of \$165,546.00 and hold \$20,000 retainage until all elements are satisfied. Vote: ayes: T. Koch, Erickson, Huepfel, Jorgenson, Lukes, O'Connell. Nays: none. Absent: P. Koch. Abstain: none. Carried. Western Wisconsin Health lease is being finalized, currently being reviewed by attorney Helgeson. Board agreed their rent-free year would start on November 1, 2024.
- 7) **Pay requests/Treasurer's report:** disbursements of \$576,075.32 and cash balances in all accounts were reviewed. Approved as presented.
- 8) **Next Board meeting December 4, 2024 confirmed.**

**Police monthly update:** 45 incidences handled by local PD, 27 by Pierce County; actively working on hiring part-time officer.

**SV Area ES:** Jorgenson reported that 2025 budget was approved; small problem with ladder truck needing to replace a solenoid; DOT inspection scheduled; fire department is applying for grants; Tod Jorgenson announced his resignation effective 4/1/2025; interviews being held November 11<sup>th</sup> for one applicant.

**Planning Commission:** Josh Miller will not be able to meet until December, we can't do a whole lot until we get census data numbers. Money is available at the state but it's difficult to get to, Miller will be helping us with that. Innovation Grants are available.

**Clerk's report:** Election information: 67 EDRs, total voters was 823 equaling 88.5% voter turnout. No incidences. Large TV and new laptop should be up and running by December meeting for any charts, possibly try electronic packets. LandNav has gone live; tax statements will go out early December. TEAMS meetings will be tested in the near future. Emerson will check on voting vial phone ordinance.

**President's Report:** none.

**Motion (Jorgenson/Erickson)** 7:48 p.m. to go into closed session pursuant to WI §19.85(1)(e) deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. For the purpose of discussing SVHRC.

**Motion (Erickson/Lukes)** 9:08 p.m. to go back into open session.

**Action from closed session:** none.

**Motion (Huepfel/Jorgenson)** to adjourn 9:08 p.m. Carried

Respectfully submitted

*P.P. on behalf of Theresa Koch.*

Theresa Koch, President

*Luann Emerson*

Luann Emerson, Administrator

