

Village of Spring Valley
Village Board – Monthly meeting minutes
August 7, 2024

APPROVED

Call to Order: President T. Koch called the meeting to order at 6:19 p.m. in Council Chambers

Members Present: T. Koch, Erickson, Huepfel, Jorgenson, Lukes, O'Connell. P. Koch 6:38 p.m.

Members Absent:

Staff: Administrator Emerson.

Pledge of Allegiance was recited

Approval of Minutes: Motion (Erickson/Lukes) to approve July 3, 2024 Board minutes. Carried.

Approval of Agenda: Motion (O'Connell/Huepfel) to approve agenda as adj: add CDA committee report.

Appearances: none.

Library Monthly Report: O'Connell reported: summer programs end this week. Book club has > 70 members.

Action items:

- 1) **Motion (Huepfel/Lukes)** to approve Ordinance 30-75 Storage of junk and unsightly debris regulated and Ordinance 50-60 Abandoned and junked vehicles on public or private property. Vote Ayes: T. Koch, Erickson, Huepfel, Jorgenson, Lukes, O'Connell. Nays: none. Absent: P. Koch. Abstain: none. Carried. Emerson will publish the ordinances and post on FB.
- 2) **Motin (Huepfel/Jorgenson)** to approve the amended ordinance 58-591(g)(1) disallowing storage containers in certain zoning districts. Vote: Ayes: O'Connell, Lukes, Jorgenson, Huepfel, Erickson, T. Koch. Nays: none. Absent: P. Koch. Abstain: none. Carried.
- 3) **SVHRC updates:** The new Administrator Nichole Verdon was present for the Board to meet. Telephone system needs updating, storage shed is needed for SVHRC for snowblowers, mowers, etc. Well #2 would work for them. Hoyer lift upgrade. Occupancy trends dipped down in July, 35. Still looking for Managed Care contracts. They will be meeting with Coordinated Care people at other hospitals. The new DON Rachel Eastgate is a local and seems to be getting along well. One fine may be coming for an assessment after fall incident. Fair Days is being planned and other social events.
- 4) **PW updates:** Alley at Newman/1st Street was redone for drainage purposes; replaced culvert on Golf View near Cty B coming down the back side; Van Buren is coming along; Trout Pond has been dredged, herbicides should work better now
- 5) **Clinic updates: Motion (O'Connell/Erickson)** to approve Gavic Construction pay ap #2 \$124,707. Vote: Ayes: T. Koch, Erickson, Huepfel, Jorgenson, P. Koch, Lukes, O'Connell. Nays: none. Absent: none. Abstain: none. Carried. A group met this morning, schedule seems to be on target, everyone is excited about tours over Dam Days weekend. Lease agreement will be worked on with a small group.
- 6) **Rich – Plan Commission:** we're not as far behind as it might appear per Josh at Cedar; WHEADA has funds that haven't been applied for yet. We need something up to date to qualify for those dollars. Mike Martin is a potential committee member.
- 7) **Operator's licenses:** Motion (Huepfel/Erickson) to deny the P. application. The S. application was tabled until September 4 meeting when additional information will be available.
- 8) Emerson explained that the original \$300,000 cash flow note for the nursing home was an Anticipatory note meaning it was short term and temporary funding. These notes cannot be extended once they mature. The Board voted to repay \$100,000 in July and extend the remaining \$200,000. Per Bremer Bank this can be done with a General Obligation note where the Village backs the loan with tax dollars. **Motion (O'Connell/Huepfel)** to borrow \$200,000 which is the unpaid balance of the Anticipatory note as a General Obligation note through Bremer Bank, 2-year term, repay \$100,000 + interest July 15, 2025, \$100,000 + interest July 15, 2026. 5.48% interest. Vote: Ayes: O'Connell, Lukes, P. Koch, Jorgenson, Huepfel, Erickson, T. Koch. Nays: none. Absent: none. Abstain: none. Carried. Pay requests and Treasurers Report approved as presented. O'Connell would like to see a report of all monies the Village has paid out to or on behalf of SVHRC then come up with a plan for anything remaining unpaid now that the nursing home is doing better. Emerson will prepare this for September meeting.
- 9) **Next Board meeting September 4, 2024 at 6:15 p.m. confirmed.**
Police monthly update: 63 incidences handled by local PD; 20 calls handled by PCSD. Huepfel suggested some yards that need mowing.
SVAES: all members were present except Tully; they got the truck, stripped the old one and reused on new truck. Financial reports included; budgets increased to make the loan payments. Old equipment will be put in storage for 1 year. 4% increase. EMS per capita recommended 2-3% for 2025. Jorgenson advised 2% increase would be \$.42, 3% would be \$.63, Jorgenson recommended an even \$.50 increase. Board agreed to plan for the \$.50 increase. Board approved membership in Employee Assistance Program to help with counseling for fire and EMS. Recruitment campaign is under way for more fire fighters and EMTs. 162 EMS calls to date.
Municipal Development Lukes stated the path to the shelter would be done this month at \$12, 625, HA Park Fund will cover most of that, MD budget will cover the balance.
Personnel – committee continues to work on the Employee Handbook.
Clerk's report: Building permits: Sortedahl deck, Miller addition, Hannack new construction. Paul, Jochim Operator's licenses were approved. It's election season, public test is tomorrow, SVD will be at nursing home and Valley Villas tomorrow. State Trust Fund paperwork is being completed to get proceeds from the approved loan. Gearing up for

budget, lots of vendors calling, insurance will renew, etc. Emerson was out 6 days in July, Ruth was out 7 days this week, returning next week. I attended a Munibit TEAMS meeting for web site change. I attended Supervisory Leadership webinars; they continue through this month. LandNav conversion to Catalis will consist of several TEMAS meetings coming up in August and September, this is the software used for tax collection. Employment documents were in 4 Board member packets, please get those returned to me. Several committees need to be scheduled.

President's Report: Full force on the clinic.

CDA: Committee met with a local businessman, could have Cedar do a survey or suggest layout.

Motion (Lukes/Jorgenson) to adjourn 8:09 p.m. Carried

Respectfully submitted

Theresa Koch, President

Luann Emerson, Administrator