

**Village of Spring Valley**  
**Finance Committee minutes**  
**August 26, 2024**

Chairperson Jorgenson called the meeting to order at 5:00 p.m. at Village Hall

Members Present: Jorgenson, T. Koch, Lukes

Members Absent:

Staff present: Emerson

Support:

Approval of Agenda: Motion (Lukes/T. Koch) to approve agenda. Carried.

1. 2024 budget to date was reviewed. Everything looks good at this time.
2. Budget schedule as follows:
  - Committees meet during September to start on their department budgets
  - Committee budgets to Emerson by September 25<sup>th</sup> at the latest.
  - Finance first look September 27<sup>th</sup> 1:00 p.m. committee meeting
  - Board first look October 2<sup>nd</sup> Board meeting
  - Finance committee October 11<sup>th</sup> at 1:00 p.m. for final adjustments
  - Public hearing and 2025 budget approval November 6<sup>th</sup> Board meeting
3. Get a building list together and start looking at maintenance schedule for roofs, electrical, any maintenance, etc. Projections should be done for spending.
4. Budget for a PW seasonal employee
5. Budget for Codification, Web page, comprehensive plan budget
6. Wage budgets 1, 1 ½, 2, 4
7. Emerson may need a new laptop, look into an engineering model.

Motion (T. Koch/Lukes) to adjourn 6:10 p.m.

**Respectfully Submitted Luann Emerson**