

Village of Spring Valley
Village Board – Monthly meeting minutes
June 5, 2024



Call to Order: President T. Koch called the meeting to order at 6:15 p.m. in Council Chambers

Members Present: T. Koch, Erickson, Jorgenson, Lukes, O'Connell.

Members Absent: Huepfel, P. Koch

Staff: Administrator Emerson. Chief of Police Dulcie Lilly

Pledge of Allegiance was recited

Approval of Minutes: Motion (Jorgenson/Erickson) to approve May 1 2024 Board minutes. Carried.

Approval of Agenda: Motion (O'Connell/Lukes) to approve agenda as adjusted: clinic from #10 to #3, remove #5. Carried.

Appearances: none.

Library Monthly Report: O'Connell reported: Summer reading kick-off is tomorrow 3-6 p.m. with root-beer floats and entry into drawing for summer pool pass valued at \$150. Remi is the head of our snake; she is on the sidewalk outside the building entrance closest to the library at the orange cone. Anyone can add their painted rock to grow Remi's tail, we'll see how long it gets by end of summer! Red Cardinal takes his first flight this Friday at noon, first clue being released at 9:00 a.m. Monday June 10th. The library sent out an Amazon Wishlist to the community to help pay for summer reading prizes and craft supplies. The \$500 list was covered by Friday May 31st, thank you everyone! Painting on the Patio first class Thursday June 13th and it's already full. Two additional classes July 11 and August 8. Katie met with other Pierce County librarians in May to plan their "ask" for 100% reimbursement from the county. Currently they reimburse at 85%, all other counties in the area are at 100%. Circulation is climbing, book club keeps growing, book challenge gets more and more people reading each month.

Action items:

- 1) **Motion (O'Connell/Lukes)** to approve Mooney's Rusty Horse bean bag league in back parking area behind the bar, cone off the lot, open container, Thursdays 6:30 – 10:15 p.m. June 6 through August 22 and September 14 for playoffs and party. Carried.
- 2) **SVHRC updates** Megan Corcoran and Stephanie from HDG reviewed financial and other information. Accounts are still co-mingled so accurate information remains unavailable. Budget numbers were reviewed, Stephanie began in detail but several assumptions were made and the amount of detail being reviewed would warrant a meeting for Finance committee or the workgroup, the Board would not be able to review or approve this much information for a budget that begins in 3 weeks. Megan continued with the other items in the handout. Occupancy is at 38, issues with EPIC and E-Fax have been resolved. Social media posts were reviewed, there were no posts for the Sun Argus this month. President Koch requested inserts in July and August for nursing home upcoming events. Projected citations were 11 but only 8 were issued and all have been corrected. There is a new Interim Director on site; a permanent Director is still being sought. HDG is working on getting names changed on bank accounts.
- 3) **Clinic** – The Board was updated on where the renovation process is at and the costs that need to be approved. Bids were reviewed. Charlie Forbush from WWH was present and reviewed costs as well as benefits to the community to have a clinic in the Village. The Board approved the \$650,000 reconstruction costs with the already negotiated cost reductions to be left to the discretion of the committee working with Gavic Construction. State Trust Fund will be used to finance the project until tax monies are available the next 3 years. **Motion (Jorgenson/O'Connell)** to approve the application for borrowing funds from Board of Commissioners of Public Lands as well as Resolution 6-5-2024(a) which was given to Board members prior to the meeting. It was read into the June 5th meeting by Trustee Jorgenson highlighted as follows: Resolution 6-5-2024(a) Be it resolved, that the Village of Spring Valley, in the counties of Pierce and St Croix, Wisconsin, borrow from the Trust Funds of the State of Wisconsin the sum of Five Hundred Fifteen Thousand and 00/00 dollars (\$515,000.00) for the purpose of financing reconstruction of Village-owned building into satellite clinic for Western Wisconsin Health and for no other purpose, payable within 3 years at 6.00 percent and there shall be raised and there is levied upon all taxable property, within the Village of Spring Valley in the counties of Pierce and St. Croix, Wisconsin a direct annual tax for the purpose of paying interest and principal on the loan as they become due, no money obtained by the Village of Spring Valley by such loan from the state be applied or paid out for any purpose except financing reconstruction of Village-owned building into satellite clinic for Western Wisconsin Health without the consent of the Board of Commissioners of Public Lands. That in case the BCPL of Wisconsin agrees to make the loan, that the president and clerk of the Village of Spring Valley in the Counties of Pierce and St. Croix, Wisconsin are authorized and empowered in the name of the Village to execute and deliver to the Commission, certificates of indebtedness in such form as required by the Commission, for any sum of money that may be loaned to the Village pursuant to this resolution. The president and clerk of the Village will perform all necessary actions to fully carry out the provisions of Chapter 24 Wisconsin Statutes, and these resolutions. This preamble and these resolutions and the Aye and no vote by which they were adopted, be recorded, and that the clerk of this Village forward this certified record, along with the application for the loan, to the BCPL of Wisconsin. **Vote: Ayes: T. Koch, Erickson, Jorgenson, Lukes, O'Connell. Nays: none. Absent: Huepfel, P. Koch. Abstain: none. Carried.**
- 4) **Motion (Jorgenson/O'Connell)** to approve Resolution 6-5-2024 (a) Compliance Maintenance Annual Report Resolution for reporting year 2023. **Vote: Ayes: O'Connell, Lukes, Jorgenson, Erickson, T. Koch. Nays: none. Absent: Huepfel, P. Koch. Abstain: none. Carried.**

- 5) **Lions Club sign** was presented for approval by Liz Erickson. Lions Club would like the sign put up at the Pickleball court in recognition of their contribution to the facility. President Koch requested that a joint sign be put up to include all those involved in the Pickleball project. Other Board members agreed. Table to review. Emerson will coordinate with Lions Club for a joint sign.
- 6) **Comprehensive plan update:** Finance reviewed the request for \$10,000 for a Cedar Corporation contract to help update the Comprehensive Plan. The committee has committed \$5000 to the project for now, additional funds may be available at year end but they don't know that at this time. Additional money can be put into 2025 budget to complete the project as well, it is an ongoing project and a full committee has not been established yet. O'Connell will talk to Cedar to update the contract. **Motion (O'Connell/Jorgenson)** to accept \$5000 for a contract with Cedar Corporation at this time for updating Comprehensive Plan. Contract will be signed when it is available. Carried.
- 7) Emerson relayed what was found out from Attorney Helgeson, that cost to survey and correct the property description would cost \$2500.00. Schilling will continue to look for alternative fixes to the title.
- 8) **Motion (O'Connell/Jorgenson)** to approve Liquor and Operator licenses for 2024-2025 licensing year. Carried.
- 9) **Public Works** – small street projects were relayed to the Board to include general maintenance, Golf View culvert, Terrace St overlay, 1st St/Cty B alley, Wagon Trail Rd, chip seal business park, Hillside Drive grader patch, Sabin at N300 block. Immediate future for 2025-2026 were also noted as well as one long term that could be an LRIP project.
Van Buren Road project and walking path: Motion (Jorgenson/O'Connell) to approve the application for borrowing funds from Board of Commissioners of Public Lands as well as Resolution 6-5-2024(b) which was given to Board members prior to the meeting. It was read into the June 5th meeting by Trustee Jorgenson highlighted as follows: Resolution 6-5-2024(b) Be it resolved, that the Village of Spring Valley, in the counties of Pierce and St Croix, Wisconsin, borrow from the Trust Funds of the State of Wisconsin the sum of Seven Hundred Eighty Thousand and 00/00 Dollars (\$780,000) for the purpose of financing roadwork and construction of adjacent bike/walking path and for no other purpose, payable within 10 years at 6.00 percent, and there shall be raised and there is levied upon all taxable property, within the Village of Spring Valley in the counties of Pierce and St. Croix, Wisconsin a direct annual tax for the purpose of paying interest and principal on the loan as they become due, no money obtained by the Village of Spring Valley by such loan from the state be applied or paid out for any purpose except financing roadwork and construction of adjacent bike/walking path without the consent of the Board of Commissioners of Public Lands. That in case the BCPL of Wisconsin agrees to make the loan, that the president and clerk of the Village of Spring Valley in the Counties of Pierce and St. Croix, Wisconsin are authorized and empowered in the name of the Village to execute and deliver to the Commission, certificates of indebtedness in such form as required by the Commission, for any sum of money that may be loaned to the Village pursuant to this resolution. The president and clerk of the Village will perform all necessary actions to fully carry out the provisions of Chapter 24 Wisconsin Statutes, and these resolutions. This preamble and these resolutions and the Aye and no vote by which they were adopted, be recorded, and that the clerk of this Village forward this certified record, along with the application for the loan, to the BCPL of Wisconsin. **Vote: Ayes: T. Koch, Erickson, Jorgenson, Lukes, O'Connell. Nays: none. Absent: Huepfel, P. Koch. Abstain: none. Carried.**
- 10) T. Koch reported on the Spring Valley Area Emergency Services quarterly meeting: the ES Board voted to borrow \$105,000 and add it to the existing loan in order to replace unit 9301.
- 11) Pay requests and Treasurers Report approved as presented.
- 12) **Next Board meeting July 3, 2024 at 6:15 p.m. confirmed.**

Police monthly update: 56 incidences handled by local PD; 18 calls handled by PCSD

Finance: 2024 budget to date was reviewed, ARPA funding has been spent and reported for the year, debt summary page needs to be updated.

MD: Community Center wrap-up, reviewed purpose of the committee and difference between MD and Planning Commission, Urban Forestry grant was closed out, plan for 2025 grant was discussed, Jay Arneson is currently working with the DNR on tree inventory in the Village. Handy Andy sidewalk from pavilion to main parking lot will be one of the main focuses of the committee.

Personnel: Forest Rohr was hired for Public Works Assistant position. A step chart for wages/salaries will be introduced.

Clerk's report: Building permits: one for a deck valued at \$7800.

President's Report: The car show was well attended and the food stands were good.

Motion (Erickson/Lukes) to adjourn 8:30 p.m. Carried

Respectfully submitted

Theresa Koch, President

Luann Emerson, Administrator