

**Village of Spring Valley
Personnel Committee
April 11, 2024**

Call to Order: Erickson called the meeting to 4:59 p.m. at the Village Hall.

Members Present: Erickson, Jorgenson, T. Koch

Members Absent:

Others Present: Administrator Emerson, PW Supervisor Kirby

Approval of Agenda: Motion (T. Koch/Jorgenson) to approve agenda as presented. Carried

Agenda items:

1. The employment ad for the PW Assistant position from 2022 was reviewed. DNR licensing was reviewed on projected time-line if new hire would need to certify. History of hourly wage was reviewed as this has changed over the past few years. Everything else looked good. Wages will be set to read as \$24-\$27 per hour depending on qualifications. Notice will go to SV Sun print, SV Sun online, Indeed. Application deadline is 4:00 p.m Wednesday May 15th. Personnel et al will meet that night to review applications and set interview time slots.

Motion (Jorgenson/Koch) to adjourn 5:52 p.m. Carried.

Respectfully submitted

Luann Emerson, Administrator