**Village of Spring Valley**

**Village Board – Monthly meeting minutes**

**January 3, 2024**

**Call to Order:** President T. Koch called the meeting to order at 6:15 p.m. in Council Chambers

**Members Present:** T. Koch, Erickson, Huepfel, Jorgenson, Lukes, P. Koch, O’Connell

**Members Absent**:

**Staff:** Clerk Emerson

**Approval of Minutes: Motion (Erickson/Lukes)** to approve December 6, 2023 Board minutes. Carried.

**Approval of Agenda: Motion (O’Connell/P. Koch)** to approve agenda. Carried.

**Appearances:** None

**Library Monthly Report:** porch pot class went very well, PW helped with sand, wood, etc.; Santa event was a success as were the sleight rides, next year it will be coordinated with Chamber of Commerce; Kate will attend Assisted Living on a regular basis to do a project; Teen Advisory Board is up and running, first official event is this Friday; 12 book challenge for adults starts January 1st for prizes; huge donation of yarn will be used to make knitting/crocheting kits; memorial wall is being considered for those that donate in memory of someone; circulation has gone up to over 30,000 for 2023 which is what county reimbursement is based on.

**Action items:**

1. **Public Hearing** for E344 Eau Galle Rd was set for Wednesday February 7, 2024 at 6:15 p.m.
2. **Public Hearing** for ROW at the Shafer property on Central Street will be March 6, 2024. This Public Hearing requires a minimum of 40 days after Initial Resolution is presented to Board.
3. **SVHRC update** Several students will be going through CNA program; financial information was reviewed, accuracy should improve as SVHRC and VV separate reports, cash, etc. Days Sales Outstanding has gone down to 31.4 but Days Payable Outstanding is still too high and needs to be improved. Variances in revenues, and expenses continue to be looked at, YTD Net Income is low but in the black; the application for the special program for municipal owned nursing homes has been submitted, it is to recoup a loss for the municipality, Spring Valley may not qualify as net income is expected to be positive at fiscal year-end June 30, 2024. Occupancy continues to stay at or near 40 which is our total bed count/census; referrals continue steady; signage banner is ordered and permanent signage quotes are in progress. Quality of care was reviewed; transition to new payroll system will be done soon, bank account consolidation is being planned.
4. Pay requests and Treasurers Report approved as presented.

Before the meeting continued, Trustee Huepfel asked about flying flag at Half-Staff. Emerson said she is not authorized to do that; it is usually declared by the Governor. Huepfel will talk with Legion member Madson to see what can be done.

1. **Next Board meeting February 7, 2024 at 6:15 p.m. confirmed.**

**ES/police monthly update:** Trustee Jorgenson reported for PD that there were 678 incidents for 2023 which is up about 200 from last year. There were 34 in the month of December. Jorgenson will request a county report from Officer Lilly for the February meeting. Jorgenson also included that Ambulance calls are up 15-20% over last year and staff is low, this is the trend across the state of WI.

**CDA –** President T. Koch reported that there’s lots of things going on and CDA will be meeting again very shortly.

Trustee Huepfel inquired about modification to a piece of Public Works equipment. Emerson will check with PW and Arneson Insurance.

**Clerk’s report:** Election papers have been returned by three incumbents and one additional person so there will be 4 running for 3 positions on the April ballot; there is no February election; we’ll be closing up the books for 2023 and getting ready for the auditors; there were a couple building permits issued including an “after the fact” permit for Half-Fast Brewery and a canopy over picnic area at the school.

**President’s Report:**  Thanks everyone for doing a good job and looking forward to the new year. Sun Editor Paul Seeling asked about the Gavic building, President replied that yes, CDA closed on a building on behalf of the Village Board and no more can be discussed at this time.

**Motion (Jorgenson/P. Koch) to adjourn 7:13 p.m. Carried**

Respectfully submitted

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Theresa Koch, President

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Luann Emerson, Administrator