

Village of Spring Valley  
Village Board – Monthly meeting minutes  
November 1, 2023

APPROVED

**Call to Order:** President T. Koch called the meeting to order at 6:00 p.m. in Council Chambers

**Members Present:** T. Koch, Erickson, Huepfel, Jorgenson, Lukes, P. Koch, O'Connell

**Members Absent:**

**Staff:** Clerk Emerson

**Public hearing** to approve 2024 General Fund budget. All postings and publications were verified. No residents came to review the budget on file in the Clerk's office. No residents appeared for this public hearing. Public hearing was left open for 15 minutes, Board meeting continued at 6:15 p.m.

**Approval of Minutes: Motion (Lukes/Erickson)** to approve October 4 and 10 2023 Board minutes. Carried.

**Approval of Agenda: Motion (Huepfel/Jorgenson)** to approve agenda. Carried.

**Appearances:** (none)

**Library Monthly Report** (none)

**Action items:**

- 1) There were a few minor adjustments to the budget since the October meeting: EMC premium was higher than expected, new benefits company come in with lower premiums, PD camera and gun are higher cost than expected. Net effect to Fund Balance/CI was (\$7,037). This was between line items and did not affect the bottom line. **Motion (Huepfel/Jorgenson)** to approve the 2024 General Fund, Water Fund, Sewer Fund budgets. Vote: Ayes: T. Koch, Erickson, Huepfel, Jorgenson, P. Koch, Lukes, O'Connell. Nays: none. Carried.
- 2) **Motion (Huepfel/P. Koch)** to set the 2024 tax levy at \$478,145.55 and unadjusted mil rate at .006666242 for Village of Spring Valley, Pierce County. Vote: Ayes: O'Connell, Lukes, P. Koch, Jorgenson, Huepfel, Erickson, T. Koch. Nays: none. Carried
- 3) **Motion (Huepfel/Jorgenson)** to set the 2024 tax levy at \$8,707.45 and unadjusted mil rate at .006666242 for Village of Spring Valley, St. Croix County. Vote: Ayes: T. Koch, Erickson, Huepfel, Jorgenson, P. Koch, Lukes, O'Connell. Nays: none. Carried.
- 4) **Motion (O'Connell/Huepfel)** to approve the application for borrowing funds from Board of Commissioners of Public Lands as well as Resolution 11-1-23 which was included in materials given to all Board members on October 27<sup>th</sup> and reviewed before the meeting. Read by Trustee O'Connell as follows: Resolution 11-1-2023 Be it resolved, that the Village of Spring Valley, in the county(ies) of Pierce and St. Croix, Wisconsin, borrow from the State Trust Fund of the State of Wisconsin the sum of Ninety Six Thousand Six Hundred Ninety Four and 00/100 Dollars (\$96,694.00) for the purpose of financing the purchase of plow truck and accessories and for no other purpose payable within 7 years at 6.25 percent. Vote: Ayes: O'Connell, Lukes, P. Koch, Jorgenson, Huepfel, Erickson, T. Koch. Nays: none. Carried
- 5) **Motion (Huepfel/Jorgenson)** to approve updated fee schedules for Administration and Police Department. Vote: Ayes: T. Koch, Erickson, Huepfel, Jorgenson, P. Koch, Lukes, O'Connell. Nays: none. Carried.
- 6) **Motion (Jorgenson/P. Koch)** to approve location of tree planting by Urban Forestry Grant committee. Carried.
- 7) Megan Corcoran of HDG Regional Operations reviewed that current position of the nursing home. Agency nurses and CNAs are still being used more than management would like, work on this continues. Census is at 40 and there is a waiting list. Currently looking for a Culinary Director. Tiered pay schedule was approved by Village Board, CNAs will be first to use the scale which should help move to permanent employees and away from agency staff.
- 8) Pay requests and Treasurers Report approved as presented.
- 9) **Next Board meeting December 6, 2023 at 6:15 p.m. confirmed.**

**ES/police monthly update:** There were 63 incidences in the month of October. Halloween candy hand-out moved to EMS hall which got more kids to that south end of town. Winter Parking is in effect, a few permits have been issued. Good turnout from the community for SVES Halloween Parade. Thank you to Public Works for assisting with traffic control for SVES parade, they are always ready to help SVPD when asked. Thank you to Village office Assistant for updating the "Businesses" list, Clerk for wellness program information. Quotes for body cam and firearm came in higher than expected. IT did prep work for camera installation, install date November 17. SVSD requested officer on scene throughout football games in lieu of roving the are due to unruly fans.

**MD – O'Connell** attended the League Conference. There were many sessions and brought back many brochures for long range planning, PD and other staff shortage, stretching budgets, etc.

**Finance –** Budgets, benefits, fee schedules were reviewed as presented earlier.

**Clerk's report:** 2 building permits issued. SV Assistant will be a few months, part time help will be used to fill in.

**President's Report:** CDA has come together and they're doing a really good job, taking everyone's considerations to heart, great job! Still looking for one more member if anyone thinks of a good fit.

**Motion (Huepfel/Jorgenson)** 7:10 p.m. to go into closed session pursuant to WI State **Statute 19.85(1)(e)** deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. For the purpose of discussing clinic building.

**Motion (O'Connell/Jorgenson)** 7:32 p.m. to go back into open session.

**Action from closed session: (none)**

**Motion (Jorgenson/Lukes) to adjourn 7:32 p.m. Carried**

Respectfully submitted

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Theresa Koch, President

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Luann Emerson, Clerk