

Village of Spring Valley
Village Board – Monthly meeting minutes

November 2, 2022

Call to Order: President Brunkhorst called the meeting to order at 6:01 p.m. in Council Chambers

Members Present: Brunkhorst, Erickson, Huepfel, Jorgenson, Lukes, O’Connell, Vorlicek

Members Absent:

Staff present: Clerk Emerson, Officer Lilly

Public hearing to consider a Conditional Use Permit for Mary Jo Rhy at W121 So. 2nd Street to allow the property to be used for an indoor agility and other training facility for dogs. All postings and publications were verified as well as notifications of property owners within 100’. Clerk Emerson stated there were no calls, emails, or mailings either for or against the CU Permit application, no one appeared at the public hearing, Mary Jo Rhy was present at the PH.

Public hearing to approve 2023 General Fund budget. All postings and publications were verified. No residents came to review the budget on file in the Clerk’s office. No residents appeared for this public hearing.

Approval of Minutes: Motion (O’Connell/Lukes) to approve October 11 and 20 Board minutes. Carried.

Approval of Agenda: Motion (Jorgenson/O’Connell) to approve agenda. Carried.

Appearances: None

Library report: Traveling Book Club was well attended; Adult Christmas DIY and Santa event are upcoming; Technology classes are now being offered; the back room of the library has had increased traffic for various events including interviewing, Social Services, family resource programs, and tutoring; over 2000 checkouts in October; there has been close contact and interaction with the school to get students to the library.

Action items:

1. **Motion (Huepfel/O’Connell)** to approve Rhy Conditional Use Permit. Carried.
2. **Motion (Vorlicek/Jorgenson)** to approve 2023 General Fund budget. Vote: Ayes: Brunkhorst, Erickson, Huepfel, Jorgenson, Lukes, O’Connell, Vorlicek. Nays: none. Carried.
3. **Motion (Huepfel/O’Connell)** to set the Village levy for the Pierce County residents at \$472,484.74 and the unadjusted mil rate at .006658184 Vote: Ayes: Vorlicek, O’Connell, Lukes, Jorgenson, Huepfel, Erickson, Brunkhorst. Nays: none. Carried.
4. **Motion (Huepfel/O’Connell)** to set the Village levy for the St Croix County residents at \$8,694.26 and the unadjusted mil rate at .006658184 Vote: Ayes: Brunkhorst, Erickson, Huepfel, Jorgenson, Lukes, O’Connell, Vorlicek. Carried.
5. **Motion (Vorlicek/Jorgenson)** to approve the on-call stipend for Public Works employees at \$10/day Monday – Friday; weekend required testing will be \$50/day stipend, \$100/day Village holiday, and the 2 hours/day will remain as part of their total hours worked for the week; PT employees will be negotiated within the labor documents for PTO benefit.
6. **PW updates:** Vorlicek and Brunkhorst talked to the school board at their last meeting about the safe crossing from the bike path across Hwy 29 and up to the school, whether the school was going to help fund the project, the meeting was positive. Vorlicek encouraged all board member to contact their school board representatives to support the project. Arneson trail cleaned up, brush cleared, gravel hauled in and graded, grass planted, foot traffic is picking up on it. Still waiting on brusher and dump truck; we can’t get a used dump truck until other municipalities get their new ones. The culvert on the corner of McKay Ave/Hwy 29 is a known state problem and they chose not to fix it when the Hwy 29 project was done.

7. **SVHRC updates:** Census is 26-27 residents. Pantry bids were reviewed, the board chose to wait until the November 10th meeting to vote on a contractor.
8. Motion (O'Connell/Erickson) to accept pay requests and Treasurer's report as presented. Carried.
9. **December board meeting** is December 7 at 6:15 p.m.

Emergency Services – 46 incidents were reported for October. Halloween goodies from the Police Department were handed out at the Trunk-or-Treat event at Emmaus Church this year, it went well. the CIB audit has been completed and tech upgrades are taking place. Winter parking is in effect, warnings are being issued since we have no snow yet and to get people prepared. Upcoming trainings for November and December include Peer Consulting, Open Records, Night Shooting. Cty Rd B is nearing completion; speed issues are being addressed. Dumping issues at the recycle area the last few days are also being addressed, the cameras are working. No VIN on the new squad yet.

Finance – Cyber security is being considered but the payout on what would be lost should justify the premium; what information is backed up/protected? ARPA spending approvals: new barricades, cones, caution signs for PW; flashing solar lights for speed limit signs for PD; posting display boxes within the Village including transfer of 1 box from ES building; deep cleaning of Village Hall including carpet cleaning; 1 new water fountain with bottle filler. Other items in all three departments are being further investigated before purchase including picnic tables at HA Park, flooring for PD, MD final phase Community Center; new folding machine, hazard pay for election workers still with the program who were active during 2020-early 2021 and 2 PW and PD key employees. HSA personal contributions from employees allowed if within limits, clerk will check with Pete Sorenson.

Clerk's report – No building permits this month, no Operator's licenses this month. Election is next week, early voting has started, tax statement preparation continues with mil rates and reports going to county treasurers and DOR by mid-end of November.

President's report – discussion – Board will approve hazard pay for election workers and PW/PD employees per above spending request.

Motion (Jorgenson/O'Connell) to adjourn 7:50 p.m. Carried.

Respectfully submitted

Luann Emerson, Clerk
Marsha Brunkhorst, President