

Village of Spring Valley  
Village Board – Monthly meeting minutes

APPROVED

September 8, 2022

**Call to Order:** President Brunkhorst called the meeting to order at 6:17 p.m. in Council Chambers

**Members Present:** Brunkhorst, Huepfel, Jorgenson, Lukes, O'Connell

**Members Absent:** Erickson, Vorlicek

**Staff present:** Clerk Emerson

**Approval of Minutes: Motion (O'Connell/Jorgenson)** to approve August 11, 17, 30 minutes. Carried.

**Approval of Agenda: Motion (Huepfel/Lukes)** to approve agenda. Carried.

**Appearances:** Angela Mathieson introduced herself as the District 9 Pierce County Supervisor. ARPA funding was discussed along with local needs. She is available for anyone who would like to talk with her.

**Library report:** Dam Days preparation continues. They are still working towards 100% reimbursement at the county level. Village can present a resolution of support if needed.

**Action items:**

- 1) **Municipal Development:** Requesting board approval for tree planting in the village. Median between Cenex and Family Dollar has been currently identified as available for tree planting. Village Forester Jay Arneson has given Lukes a list of appropriate trees. North of Eau Galle Rd bridge was also identified. MD will meet soon to discuss further with Arneson and come up with a plan. Clerk recently received notice of a potential DNR grant for Urban Forestry. Huepfel suggested checking with International Lions for their tree planting program.
- 2) Terrace Street Vacate **public hearing will be October 11 at 6:00 p.m.** Emerson will notify property owners within 100' and submit to SV Sun as a Class II notice.
- 3) **Motion (Huepfel/O'Connell)** to approve Resolution 9-8-22 Resolution in Recognition of Curt Witynski and Gail Sumi, two League of Wisconsin Municipalities retirees with 50+ years dedication to the organization. Vote: Ayes: Brunkhorst, Huepfel, Jorgenson, Lukes, O'Connell. Nays: none. Absent: Erickson, Vorlicek. Carried. Clerk will forward to LWM for the retirement gathering.
- 4) **Open container at tractor pull Dam Days:** Discussion centered on enforcement of open container on west but not east side of Sabin Ave. Expectations of attendees who have always been allowed to drink at this event. **No motion.** Open container portion of Street Use Permit for Sabin Avenue tractor pull during Dam Days will remain as allowable. Pullers and attendees will have to be diligent about picking up on Emmaus Church and Village property when the event is over. Village will have extra garbage containers available during the event.
- 5) **PW updates:** Greg Adams reviewed the current status of the WDOT LRIP grant for Van Buren Road/Multi Use Trail Project. School district portion of costs will change from the original estimate. Adjacent property owners are not willing to participate in the project, alternative route will need to be determined. A topographic survey will need to be done along with WDOT and Pierce County Hwy verification of proposed route. At that point the Village will reevaluate to see if the project should move forward. Cedar presented a contract for services for the steps needing to take place before the project begins; Adams will revise the quote with individual phases. **Motion (Huepfel/O'Connell)** to move forward on this WDOT LRIP grant project contingent on Public Works approving the revised Cedar contract. Carried. Other PW updates: the bike path fence has been repaired and painted for Dam Days and looks great! Other DD preparations are being done. Well #3 Rehab project is complete and in service.
- 6) SVHRC updates: another meeting between the two boards will be scheduled as soon as RFPs are ready, there will be 3 or 4. Additional nurses have been hired, hopefully another one will be added soon. They are now staffed to accept more referrals.
- 7) **Pay requests/Treasurer's Report:** Greg Nicoletti has quoted \$2000 to paint outside Community Center and all trim before Dam Days. Emerson presented a verbal request for TID #3 grant of 55% \$1100.00. **Motion (Huepfel/Jorgenson)** to approve the verbal TID #3 grant application for \$1100 as presented. Emerson will get

a formal application written and notify Nicoletti. Carried. Matt Shafer proposal for rental of property in Westland Meadows Business Park was tabled; board concerns with proximity to SVHRC and other businesses will be addressed in the future. SVSSP request for 4<sup>th</sup> quarter rental of the Community Center with same terms as previous quarter was approved; directive to Emerson to contact Nyeggen. For all other reports presented **Motion (O'Connell/Lukes)** to approve Treasurer's report and pay requests. Carried.

**8) October board meeting is Tuesday October 11<sup>th</sup> at 6:15 p.m. (or immediately following public hearing).**

**Emergency Services** – Emerson: 48 incidents were reported for August. Dam Days logistics reviewed; squad has been reserved by dealership for us; new body camera and software training attended; security training attended; continue with ordinance violations; new battery needed in current squad; walkthrough conducted at new Emmaus building with member; working with clerk on 2023 budget; new front door installed by Public Works; awaiting quote for new squad camera for 2023/2024. Accepted as presented.

**Clerk's report** – Building permit issued for commercial electrical at Rhy's building; two operator's licenses were issued by Clerk's office; 2023 budget process is underway.

**President's report** –none.

**Motion (Huepfel/Jorgenson)** 7:57 p.m. to go into closed session pursuant to WI State Statute **19.85(1)(c)** Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. For the purpose of reviewing specific employee benefits.

**Motion (Huepfel/Jorgenson)** 8:52 p.m. to go into open session

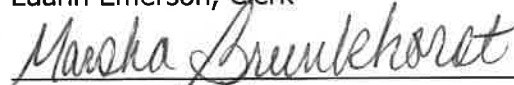
Action from closed session – Direct Clerk to update employee manual to reflect a change in benefits as follows: converting to PTO. Vacation, sick time, and floating holidays will be awarded to each employee on a biweekly basis according to their years of service. 6-month probation will go to 90 days. Must have a worked or planned/paid day off the day before and the day after a holiday in order to receive holiday pay. Effective 1/1/2023. Final write-up will go to Personnel Committee with final approval by full Village Board.

**Motion (O'Connell/Jorgenson) to adjourn 8:56 p.m. Carried.**

Respectfully submitted



Luann Emerson, Clerk



Marsha Brunkhorst, President

