

DRIVEWAY PERMIT APPLICATION

Instructions:

Fill out application and return along with the permit fee of \$10.00

****Attach a detailed drawing (site plan) showing proposed driveway on back of page**

All driveways installed, altered, changed, replaced, or extended shall meet ordinance 38-192 and must be approved. **FAILURE TO COMPLY WITH THIS ORDINANCE MAY RESULT IN THE DRIVEWAY HAVING TO BE REPLACED. ANY QUESTIONS CONCERNING THIS PERMIT SHOULD BE DISCUSSED WITH THE VILLAGE CLERK AT 778-5635.**

All driveways must have a blacktop or concrete surface within 6 months of completion

A culvert may be required

Date: _____

Owner _____

Address of driveway location _____

Telephone Number: _____

Contractor: _____

Telephone Number: _____

Width of driveway at street opening: _____ feet

Width of driveway at property line: _____ feet

Culvert requirement _____

Location approved _____ yes _____ no

Concerns _____

_____ Date: _____

_____ Date: _____

Steven Kirby, Public Works Lead

Luann Emerson, Clerk

Site plan drawing on reverse 

Provide a drawing of driveway with measurements, setbacks & widths, and location of driveway to the street and intersections.