

October 3, 2018

Call to Order: Pres pro-tem Ducklow called the meeting to order at 6:15 p.m. in Council Chambers Village Hall.

Members Present: Ducklow, Huepfel, Jacobson, Falde, O’Connell, Vorlicek

Members Absent: Brunkhorst

Staff present: Clerk/Treasurer Emerson, Chief DuBois, Cedar Corp

Approval of Minutes: Motion (Falde/O’Connell) to approve 8/29/2018 minutes. Carried

Approval of Agenda: Motion (Jacobson/Falde) to approve agenda as revised. Carried.

Appearances: Kerry Feuerhelm appeared before the board to introduce herself.

- 1) No memorial will be given for La Fond at this time.
- 2) **Sean Lentz and Chris Hetland** from Ehlers discussed the different long-term financing options available for the Reservoir – water project. The board is interested in a hybrid option GO Promissory Note (Bank Financing) with an extension. Debt service coverage was also presented with the probability of a water rate increase. Total debt coverage should be at a minimum of 1.00 but with the projected funding for the reservoir project there would be a shortfall for several years. If any expense came up beyond normal operations the water utility would not be able to fund them. Timeline includes October-Interim Financing to cover current construction costs; early 2019 bidding the remaining construction costs; early-mid 2019 finalize finance plan for the entire project, close LT financing option and pay off interim loans.
- 3) **Motion (Huepfel/Jacobson) to approve EMC as insurance carrier. Ducklow abstained. Motion carried.**
- 4) **Motion (Jacobson/Falde) to approve Bowmar as village Assessor. Motion carried.**
- 5) There will be no LRIP project expense for 2019. Sunset is 2023, the project will be in 2020/21.
- 6) The multi-use trail is not in good shape after the looping project. Culverts and gravel will be added to restore the area. Pember will be responsible for a portion of this.
- 7) **Motion (Huepfel/Falde) to approve Pember pay request #2 contingent on submission of required paperwork to Cedar Corporation. \$148,864.81. Cedar will notify Emerson when the payments can be released. Motion carried.**
- 8) **Motion (O’Connell/Huepfel) to approve Operator’s licenses as submitted. Carried.**
- 9) No a/c will be installed in the board room. Bridge inspections for 2018 were completed. Howe will finish budgets, PW will block the cross bridge at Litzell property where there are no handrails. Two hydrants need to be lowered. Howe will try to get the second lift done at development this year.
- 10) **Motion (Huepfel/O’Connell) to approve pay requests and treasurer’s report as presented. General Fund \$65,231.30; Library Fund \$6,270.06; Water Utility \$101,199.20; Sewer Utility \$12,437.53. Carried.**
- 11) November meeting set for Thursday November 8th 6:15 p.m.

Police: 10 citations issued. Alex is leaving for a FT position in Woodville; last day October 5th. Dam Days went well. Police staff will be serving lunch at Elementary one day in mid-October. Calls for service down by 55.

Library: 25 new patrons, growth continues. Elementary building decision will affect library usage numbers.

Personnel: Committee met with Sorenson about benefit premiums. Some are up, some are down. Personnel will meet again in October to discuss wages.

Clerk: Kathie Byfield was hired in the Office Assistant position; she has extensive experience that will fit in very well with the village’s needs.

President: (none)

Motion (Huepfel/O’Connell) to adjourn. Carried.

President _____

Submitted by _____