

**Village of Spring Valley**  
**Village Board – Regular meeting**  
**September 2, 2015**

**Call to Order:** President Marsha Brunkhorst called the regular meeting to order at 7:00 p.m. in the Council Chambers at the Village Hall.

**Members Present:** Trustees: Mary Ducklow, Matt Huepfel, Dale Jacobson, Rich O’Connell

**Members Absent:** Nick Falde, Andy Vorlicek

**Staff present:** Clerk/Treasurer Luann Emerson, PW Director Tim Howe, Chief John DuBois

**Support present:** Attorney Rory O’Sullivan, Village Engineer rep Jeff Nussbaum

**Approval of Minutes: Motion (O’Connell/Ducklow) to approve minutes of Regular Board Meeting 8-5-2015, Emergency Services Meeting 8-17-2015, Public Works 8-18-2015. Carried.**

**Approval of Agenda:** Item 4 was moved to the top of the “discussion/action items” and subsequent items were moved down by 1. **Motion (O’Connell/Huepfel) to approve the agenda as modified. Carried.**

**Public Appearances – none**

**Discussion/Action items:**

- 1. Resolution 9.2.15(a) regarding borrowing for new SVES fire truck –** Bremer Bank is requiring a resolution from each of the 4 SVES supporting communities, signed by each board member of that community, authorizing the ES rep from said community to act on behalf of their board before the loan can be made. O’Sullivan has advised that our corporation papers already state President Brunkhorst has the authority to make decisions for the Village of Spring Valley, Bremer Bank has our corporate papers, and that her attested signature on the resolution is enough. After additional discussion **Motion (Jacobson/Huepfel) to act on the Resolution 9.2.15(a) that allows Brunkhorst the authority to act on behalf of the Village of Spring Valley Board. Roll Call: Brunkhorst Aye, Ducklow Aye, Huepfel Aye, Jacobson Nay, O’Connell Aye. Absent: Falde, Vorlicek. Motion Carried. The Resolution will carry Brunkhorst signature and a copy of the minutes will be provided as proof of authorization by roll call vote.** O’Sullivan will contact Bremer Bank 9/3/2015 to verify the board’s procedure. **Regarding budget for SV ES:** the fire department budget is increasing for 2016 to \$140,000 to allow for the fire truck loan payment, an increase in supplies, and a few expenses that have gone down, all of which result in a \$15,000 increase from 2015 but allows no money into savings. If SVES sets their budget at \$145,000 or \$155,000 this would allow \$5,000 or \$15,000 respectively to go into savings for future needs. The board agreed on a directive to ES Representative Brunkhorst accepting the fire department budget of \$145,000 allowing \$5,000 to a savings account. The ambulance budget remains unchanged.
- 2. Zoning at W121 S Second St. –** Rush River Scenic, LLC is considering purchasing this property after it was split from a larger parcel and has submitted their proposal for use of the property. It was reviewed by O’Sullivan and the village board against the village zoning requirements for B-1 Business/ Commercial District. The business does not currently fit the requirements for the B-1 zoning qualifications. Rush River Scenic’s use of the building would be storage of items used for a business located in Baldwin. There would be no retail, light industry, attendants, or employment of any kind at this time. Village of Spring Valley does not spot-rezone properties. A Conditional Use permit could be considered, but can only be applied for by the owner of the property which is currently First Bank of Baldwin. No zoning change will take place on this property.
- 3. Closing date change on properties in TID #2 –** Lots 10 & 11 will be closing 9/10/2015. Lot 2 will close within the first 2 weeks of December. Jack Hannack will write the change for Brunkhorst to sign.
- 4. Insurance quote from Arneson Insurance and official withdrawal from LGPIF via Resolution 9.2.15 –** Jay Arneson reviewed the current insurance premiums, including a quote for personal property

insurance. Previous personal property insurance was through LGPIF, a state run program, which has dissolved. The state came up with another program but wouldn't subsidize it. Arneson's premium is 27% cheaper than the new state program. A letter will also be sent to the state notifying them of the termination. **Motion (O'Connell/Jacobson) to accept Resolution 9.2.15, officially withdrawing from Local Government Property Insurance Fund. Roll Call: Brunkhorst aye, Ducklow recuse, Huepfel aye, Jacobson aye, O'Connell aye. Absent: Falde, Vorlicek. Motion Carried.**

*(President Brunkhorst was absent from the remainder of the meeting after item #4 due to illness)*

5. **SVHCC demolition update** – Demolition is progressing. Orange snow fence will be put up to keep people away from the area. Dale Jacobson has fence post so the village doesn't have to purchase any. Cost for demolition to date is \$145,000 which includes \$89,000 of hazardous waste removal in 2014.
6. **Approve library board nominee Tammy Heller** – Previously approved nominee Rachel Nelson was incorrect. **Motion (Jacobson/Huepfel) to approve Tammy Heller as Library Board Nominee. Carried.**
7. **Motion (Jacobson/Huepfel) to approve three Operator's Licenses. Carried.**
8. **Next meeting** – October 7<sup>th</sup>, 2015 - 7:00 p.m.
9. **Pay Requests/Treasurer's Report** – General Fund \$55,824.29, Library \$5,724.52, TID #2 \$4,000.00, Water \$25,146.62, Sewer \$32,757.13. Accepted as presented.

#### **Reports:**

**Police:** In August there were 25 incident reports resulting in 6 municipal citations and 2 traffic citations. There is a conditional offer extended to a part-time officer. Preparations are being made for Homecoming and Dam Days 2015. **Motion (Ducklow/O'Connell) to accept police report. Carried**

**Library:** The library budget is done. Adult usage of the library is increasing.

**Administrator's Report:** Finance Committee meeting set for September 14<sup>th</sup> 7:30 a.m. tentative on Brunkhorst schedule. Public Works will schedule a budget meeting when the DNR information comes in. Health insurance premiums are going up; other providers are being looked at. Jack Palumbo will be trying to get a monarch butterfly garden started in Spring Valley. He will be working with others throughout the community on this project.

**President's Report:**

**Motion (Jacobson/Huepfel) to adjourn. Carried**

Submitted by Luann Emerson – Clerk/Treasurer  
Published 10/15/2015