

## Applicants for Operators License Policy

The application for an original or renewed Operators License asks questions regarding past convictions or arrests under State or Federal Laws, either as an adult or juvenile. **These questions MUST be answered truthfully.** Please read each question carefully.

The Village performs a background check on all applicants. **Should we find your information is NOT correct or illegible, your license may be denied.** Fees are due at time of application and are non-refundable. If license is approved it is the responsibility of the bar owner and applicant to pick up the approved license. If a temporary license has been issued the license must be picked up before the temporary license expires.

### PARAMETERS FOR DENIAL OF BARTENDER'S LICENSE

If any applicant has two or more of any combination of the following convictions the license will be denied until a (2) year period as elapsed from the most recent conviction. Convictions must be within a (5) year period unless a pattern of conduct exists. Also, if any applicant has 1 felony conviction their license will be denied until the applicant has been duly pardoned.

1. Lying, giving false or incomplete information, or misinformation on an application.
2. Under age consumption/ possession of alcohol.
3. Furnishing or sale of alcohol to minors.
4. Any substance abuse, possession of illegal drug or drug paraphernalia.
5. Driving under the influence of any alcohol or controlled substance.
6. Allowing another person to use their operator's license.
7. Selling to an intoxicated person.
8. Selling after hours.
9. Selling without a license.
10. Giving away intoxicating liquor to evade provisions of law.
11. Conviction of any part of Chapter 125 State Statutes relating to alcohol beverages.
12. Arrests or convictions of charges related to the activities performed while bartending.
13. Any felony convictions until the applicant has been duly pardoned.
14. Convictions with supervision agreements shall be considered a conviction until the applicant has satisfactorily completed supervision and is released by the respective court.

Any person denied a license can appeal the decision. The request for appeal will be made through the Village Clerk's office and will be placed on the agenda of the next regular Village Board meeting. **IF YOUR APPLICANT IS DENIED BY THE VILLAGE BOARD, THE FEE IS NON-REFUNDABLE AND YOU CAN NOT RE-APPLY UNTIL THE NEXT LICENSE YEAR.**