

**Village of Spring Valley**  
**Village Board – Regular meeting**  
**November 2, 2015**

**Call to Order:** President Marsha Brunkhorst called the regular meeting to order at 7:00 p.m. in the Council Chambers at the Village Hall.

**Members Present:** Trustees: Mary Ducklow, Matt Huepfel, Dale Jacobson, Rich O’Connell, Andy Vorlicek

**Members Absent:** Nick Falde

**Staff present:** Clerk/Treasurer Luann Emerson, Chief John DuBois

**Support present:** Attorney Rory O’Sullivan

**Approval of Minutes:** Correction to ES minutes. Chair is Brunkhorst, not Vorlicek. **Motion (Ducklow/Vorlicek) to approve minutes all minutes as corrected and presented. Carried.**

**Approval of Agenda: Motion (Ducklow/Vorlicek) to approve the agenda. Carried.**

**Public Appearances –**

**Discussion/Action items:**

- 1. 2015-2016 Queen and court were introduced to the board.**
- 2. SVHCC demolition update and site development –** Trustee Vorlicek updated the progress: \$46,000 spent so far this year, Brooke bill not in yet. Finishing up with east and south wings. West wing is a bigger project, it will wait until spring. County board rep Ken Snow appeared to talk about the possible use of county park fund: Per Andy Pichotta, Land Management department head, and Brad Lawrence, Corporate Council, the Park Development Fund was started in 1980 and collected from new construction in unincorporated areas of Pierce County, so it can only be used to develop park areas in unincorporated areas of Pierce County. Spring Valley is an incorporated municipality; we have other sources of funding. We may qualify for funding through the Mississippi River Regional Planning Committee if we have a comprehensive plan.
- 3. Water rate increase –** We had previously avoided a water rate increase because of the sewer rate increase and we were also told we didn’t qualify for an increase. The board has agreed that a water rate increase is now needed. When the budget process is done, Finance committee will meet with Jonathan from Clifton, Larson, Allen to talk about the process of applying to PSC, costs involved, and a time frame for completion. It would not go into effect until late 2016.
- 4. Financial preparation for 2017 Dam Days –** The board is in favor of the village donating to the 50<sup>th</sup> Annual Dam Days celebration. It is a quality of life issue; like music and sports in school, we need a variety of activities within the community. It also promotes Spring Valley. There is a soft commitment of \$5,000 from the board that President Brunkhorst can take to Lions Club. That amount can be split between the 2016 and 2017 budget if needed under Municipal Development.
- 5. Budget –** The General budget has been balanced by adjusting when some equipment will be purchased and when projects are completed in the Street Department. The board will be looking at a possible Fire Department rent increase in 2017. The Water Department budget is set. We will be trying to classify equipment expenses as close to true as possible to get better numbers for the 2017 budget. Sewer budget is set. There was \$24,000 unexpected chemical costs for 2016. A possible meeting between Cedar Corporation, Foth, DNR and our board may take place January or February of 2016 to discuss some problems with the WWTP.
- 6. Pay Requests/Treasurer’s Report –** General Fund \$47,949.82, Library \$4,606.11, Water \$59,572.97, Sewer \$42,933.92. **Motion (Jacobson/Ducklow) to accept pay requests and Treasurer’s report as presented. Carried.**
- 7. Next meeting set for Thursday, December 3<sup>rd</sup> 2015**

**Reports:**

**Police:** In October there were 5 traffic citations, 7 Ordinance citations. Halloween went well, lots of kids down town and no issues. "Recommended" trick-or-treat hours was well received. Winter parking hours are "No parking on village streets from 2 a.m. through 6 a.m. from November 1<sup>st</sup> through March 31<sup>st</sup>." Chief DuBois will put winter parking hours on Public Access channel 7. **Report was accepted as presented.**

**Finance:** Budget is within reach and will be finalized at board meeting.

**Library:** Budget is in, everything is going well

**PW:** Trustee Vorlicek reported that the LRIP project for 2016-17 is South Second Street and Tim will get firm dates; Cedar Corporation will do a water plan report/survey with different levels for time frame and cost so the board can make a plan to bring our system up to DNR standards. John Erickson asked the committee if help would be provided to repair rip-rap from a recent storm. After much discussion, the committee agreed that they did not install the rip rap, and could not be fixing the river bank every time there was a problem, so the responsibility lies with the property owner.

**CDA:** We have a prospective Industrial Park tenant that will be discussed further in closed session. CDA will continue to meet on expanding TID #3. The village will be increasing the number of businesses in the downtown area who would be eligible for TID #3 funding and also increasing the amount of matching funds percentage but we only have 5 years left on the project. CDA has also been talking about opening up lots in town for developers to add new housing.

**Administrator's Report:** Ordinance committee needs to meet after the first of the year regarding 2 different driveway ordinances; Luann is out all next week, hiring for an assistant will begin this month.

**President's Report:** Rich O'Connell reported on the WI League of Municipalities conference that he attended last week. People are looking for bike paths, river walks, and exercise areas, in communities they live in or are considering moving to. Other municipalities are actively incorporating these types of things into their community plans. Municipalities are also getting more pro-active web sites: on-line payments, information, attractions within their own communities. President Brunkhorst reported on the Spring Valley Area Emergency Services meeting minutes: There has been a significant increase in the number of calls over the past year, expansion and alternative ways of running the service are being considered.

**Motion (Huepfel/O'Connell) to go into closed session pursuant to WI Statute 19.85 (1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business.**

**Motion (Jacobson/O'Connell) to go back into open session.**

**Motion (Jacobson/Huepfel) to offer Option to Purchase to Dr. Daniel Connors: SW lot of the Industrial Park, up to 4 acres, \$1000/year: can exercise option any time between now and end of 3 years. Property will be off the market while Option is active. Purchase price to be determined upon exercise of the option and payments will be credited against purchase price. Ayes: Brunkhorst, Ducklow, Huepfel, Jacobson, O'Connell, Vorlicek. Nays: none. Motion carried.**

**Motion (Ducklow/Huepfel) to adjourn. Carried.**