

Village of Spring Valley
Village Board – Regular meeting
January 6, 2016

Call to Order: President Marsha Brunkhorst called the regular meeting to order at 7:00 p.m. in the Council Chambers at the Village Hall.

Members Present: Trustees: Mary Ducklow, Dale Jacobson, Nick Falde, Rich O’Connell, Andy Vorlicek

Members Absent: Trustee Matt Huepfel

Staff present: Clerk/Treasurer Luann Emerson, Chief John DuBois

Support present: Attorney Rory O’Sullivan

Approval of Minutes: Motion (Jacobson/O’Connell) to approve all minutes as presented. Carried.

Approval of Agenda: Motion (O’Connell/Jacobson) to approve the agenda. Carried.

Public Appearances – none

Discussion/Action items:

- 1. Water Study Scope** – Cedar Corporation was asked by PW in November to come up with a DNR approved, comprehensive water system study proposal per DNR request. A comprehensive water system study is needed to address multiple deficiencies in the water storage, supply, and distribution systems as noted in the WI DNR Sanitary Survey Report completed in November of 2015. Cedar showed the board a “map” of Spring Valley’s water system infrastructure, showing underground pipes, sizes, wells, reservoirs, age of various parts of the system, deterioration points, pressure zones, usage and output per day. They gave an overview of the DNR requirements from the DNRs Certified Sanitary Review. Cedar presented a minimum plan with a cost not to exceed \$12,500. They included a plan for hydraulic modeling at an additional \$5,800. Trustee Jacobson expressed concern over where funding will come from to cover the initial \$12,500 survey and \$5,800 additional hydraulic modeling since we already have a water rate increase in the near future. A statement was made that the village has a list of deficiencies and deadlines so the water study is unnecessary. PW Director Howe said the water survey is much more comprehensive than lining up dates. We know what’s wrong, but not how to go about fixing it or what is the best way to fix it. If we don’t show the DNR we are moving forward, they can fine us, put violations on the village, require items to be done immediately, or worst case scenario take our water utility. Howe is not qualified to do what an engineering firm has to do to satisfy DNR requirements. Trustee Vorlicek said that it comes down to the fact that the village cannot afford to fix these deficiencies without grant money, costs being beyond our budget, and the only way we are getting grant money is to do the DNR required water study. Howe would recommend doing the whole study. **Motion (O’Connell/Vorlicek) to do the initial \$12,500 option now and review the additional \$5,800 option at a later date. Vote: Brunkhorst Aye, Ducklow Aye, Jacobson Nay, Falde Aye, O’Connell Aye, Vorlicek Aye. Huepfel absent. Motion carried.**
- 2. Resolution regarding funding of Pierce County jail** – the board was in favor of signing a resolution in support of the county using at least some of their reserve dollars to fund the jail instead of fully bonding and putting new costs on the taxpayers. Trustee O’Connell said this is a mute point as of now. He attended county F&P meeting where no other options for funding were entertained. Our local representative, Ken Snow, voted to bond for the full amount of the jail costs and hold on to the reserves. No resolution was signed by the board.
- 3. Resolution regarding Spring Valley general fund unassigned balance** – Current management of village money allows 20-33% of current General Fund operating budget to be kept as unassigned reserves. Per auditors our current resolution states that percentage as 0-1%. **Motion (Jacobson/O’Connell) to adopt Resolution No. 1-6-2016(a) stating our general fund unassigned fund balance should be 20-33% of general fund expenditures. Vote: Brunkhorst Aye, Ducklow Aye, Jacobson Aye, Falde Aye, O’Connell Aye, Vorlicek Aye. Huepfel absent. Motion carried.**

4. **Web page alternatives/updating** – Trustee O’Connell stated the need for an updated web site, and to eliminate the site created by Team Oil. It causes confusion for people looking for Spring Valley information. Other communities charge for advertising. This issue will be looked at further by Municipal Development.
5. **Motion (Falde/Ducklow) to approve Operators’ License for Heather McCarthy and Gwendolynn Derry. Carried.**
6. **Pay Requests/Treasurer’s Report** – General Fund \$73,288.35, Library \$6,622.21, Water \$7,827.60, Sewer \$18,709.82. **Motion (Jacobson/Falde) to accept pay requests and Treasurer’s report as presented. Carried.**
7. **Next meeting date set for Wednesday, February 3rd, 2016.**

Reports:

Police: In December there were 3 traffic citations. Shop with a Cop went very well, all Spring Valley Officers participated. Policy revisions 14.3% complete. Officers worked with Sheriff’s Office and Human Services on eviction of tenants involved in drug arrests. In 2015 SVPD had 846 incidents compared to 689 in 2014. SVPD is working with SVES on a Safety Day in place of the Bide Rodeo for 2016. **Accepted as presented.**

Library: Summer reading program registrants nearly doubled from 2014; six children completed the “1000 Books Before Kindergarten” program; new programs include: Family Game Night, Crochet Club, Monthly Children’s Book club, Bi-weekly Adult Book Club, WI DWD job sessions, Computer/Tech Support classes. Door count for 2015 is 23,773; circulation is up over 10% from 2014 and over 25% from 2013; Spring Valley exceeds circulation compared to local, equivalent sized libraries. **Accepted as presented.**

Finance: CliftonLarsonAllen appeared to explain how the General Fund has been subsidizing Water Fund. Paying debt is not current depreciation. CLA will do 2015 audit in February and report to the committee in April to show them line by line how this subsidy occurs. There are new audit requirements this year for reporting retirement because so many states are underfunded. WI is not one of them but all have to report.

Clerk/Treasurer: If anyone wants to attend Economic Development meetings this month Luann has information; Angela fisher was hired for the PT Office Assistant position; Rita’s last day is January 14th, Luann will talk to Rita about a send-off.

President: Spring Valley Emergency Services will begin meeting quarterly; ladder truck being put up for sale, the organization it was being held for backed out.

Motion (Falde/Ducklow) to go into closed session pursuant to WI Statute 19.85 (1)(b for considering dismissal, demotion, licensing or discipline of any public employee and WI State Statute 19.85(1)(e) for deliberating of negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business.

Motion (O’Connell/Falde) to go back into open session.

Action from closed session – Motion (Jacobson/Ducklow) effective immediately the sidewalk and parking spaces on south side of south Second Street between McKay Ave and alley east of the Ford garage will be closed until further notice. Carried. Motion (O’Connell) to add language to the drug & alcohol policy requiring any village employee operating a village vehicle involved in either an accident involving an occupied vehicle or an accident involving property damage > \$250 must be required to submit to a personal breathalyzer test. Discussion: Motion (O’Connell/Falde) to change \$250 to \$500, all other wording remains the same. Voice vote: 5 Aye, 1 nay. Carried.

Motion (Ducklow/Vorlicek) to adjourn. Carried.