

# DRIVEWAY PERMIT APPLICATION

**Instructions:**

Fill out application and return along with the permit fee of \$10.00  
Attach a detailed drawing (site plan) showing proposed driveway

All driveways installed, altered, changed, replaced, or extended shall meet the following ordinance and must be approved. **FAILURE TO COMPLY WITH THIS ORDINANCE MAY RESULT IN THE DRIVEWAY HAVING TO BE REPLACED. ANY QUESTIONS CONCERNING THIS PERMIT SHOULD BE DISCUSSED WITH THE VILLAGE CLERK AT 778-5635.**

**All driveways must have a blacktop or concrete surface within 6 months of completion**

**A culvert maybe required**

Date: \_\_\_\_\_

Owner \_\_\_\_\_

Address of driveway location \_\_\_\_\_  
\_\_\_\_\_

Telephone Number: \_\_\_\_\_

Contractor: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Width of driveway at street opening: \_\_\_\_\_ feet

Width of driveway at property line: \_\_\_\_\_ feet

\_\_\_\_\_

Culvert requirement \_\_\_\_\_

Location approved \_\_\_\_\_ yes \_\_\_\_\_ no

Concerns \_\_\_\_\_  
\_\_\_\_\_

Provide a drawing of driveway with measurements, setbacks & widths, and location of driveway to the street and intersections.